

AVALON BOARD OF EDUCATION MINUTES
November 20, 2019

The Regular Meeting of the Avalon Board of Education was held at the Avalon Elementary School, 32nd & Ocean Drive, County of Cape May, State of New Jersey on Wednesday, November 20, 2019.

Mrs. Schwartz called the meeting to order at 6:00 PM at which time the following statement was read: “In accordance with the New Jersey Open Public Meetings Law, adequate notice of this meeting of the Avalon Board of Education was published in *The Press of AC*. Additionally, the notice was posted at the Avalon Elementary School Board of Education Office, and also filed with the Borough Clerk.”

CALL TO ORDER

Mrs. Schwartz led the group in the pledge to the flag.

Members Present: Ms. Hunter, Mr. Richardson, Mrs. Scarpa, Mrs. Schwartz, Mrs. Schiela
 Members Absent: Ms. Day
 Others Present: Ms. Stacey LaRocca-Tracy, Chief School Administrator; Ms. Linda Fiori, Business Administrator/Board Secretary, Dr. Renee Murtaugh, Supervisor of Curriculum and Instruction
 Also in Attendance: Ms. Audra Pondish, Adams, Gutierrez, & Lattiboudere, LLC

ROLL CALL

MINUTES

Moved by Mrs. Scarpa and seconded by Mrs. Schiela that the Board of Education approve the minutes of the meeting held October 16, 2019.

Unanimously approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORTS

Moved by Mr. Richardson and seconded by Ms. Hunter that the Board of Education approve, upon the recommendation of the Chief School Administrator, the following:

A Budget Summary and Monthly Transfer report for November, 2019 as presented for review.

The following transfers of funds:

Effective 10/1/19

From	Amount	To	Amount
11-000-291-270 Health Benefits	2,704.00	11-000-230-331 Legal fees	2,704.00
11-000-291-270 Health Benefits	798.00	11-000-230-530 Communications	798.00
11-000-230-610 General Supplies	31.00	11-000-230-590 Misc Purch Serv	31.00
11-000-270-518 Contr Serv Spc Ed	94.00	11-000-270-513 Contr Serv Home/Sch Joint A	94.00
Total	\$3,627.00	Total	\$3,627.00

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BOARD SECRETARY REPORT

Board Secretary's Report, for the months of July, August and September, 2019, pursuant to **N.J.A.C. 6A:23A-16.10 (c)3**, I certify that as of November 20, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.A.C. 6:23-16.10 (a)1**. (see pages xxxx-xxxx)

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending November 30, 2019 as follows:

Increase	\$9,164.00	Decrease	\$0
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Linda Fiori

November 20, 2019
Date

TREASURER'S REPORT in accordance with 18A:17-36 and 18A: 17-9, for the months of July, August and September, 2019. The Treasurer's Report and Secretary's Report are in agreement for the months of July, August and September, 2019. (see pages xxxx-xxxx)

CERTIFICATION

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of November 20, 2019 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously approved

WARRANTS

Moved by Mrs. Scarpa and seconded by Mrs. Schiela that the Board of Education approve the following:

- Warrants paid in September 30, 2019
- Payroll paid in October, 2019
- Warrant paid on 11/4/19
- Vendor Bill List for 11/15/19
- Additional Vendor Bill List for 11/20/19
- VOID CK#018393 Webstaurant \$240.21 – not to be re-issued
- VOID CK# 18222 NJ Association of School Administrators \$275.00 (wrong vendor)
- Authorize the Business Administrator to pay any additional bills due and owing for November, 2019 and may transfer funds as necessary so that no line item is overexpended. A list of bills paid and transfers made will be presented at the next board meeting. (see page xxxx)

Unanimously approved

INVENTORY DELETION LIST

Moved by Ms. Hunter and seconded by Mrs. Schiela, that the Board of Education approve the Inventory Deletion list for FYE 6/30/19. (see page xxxx)

Unanimously approved

TUITION CONTRACT

Moved by Mr. Richardson and seconded by Ms. Hunter that the Board of Education approve the Special Education Tuition Contract with Middle Township BOE for 1 SLD student for the period 9/20/19 – 6/18/20 in the amount of \$17,387.44. (see page xxxx)

Unanimously approved

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CAPE MAY COUNTY HOMELESS AGREEMENT

Moved by Mr. Richardson and seconded by Ms. Hunter that the Board of Education approve to enter into the Cape May County Homeless Agreement for the 2019-2020 School Year. (see page xxxx)

FOR YOUR INFORMATION – N/A

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Upon the recommendation of the Chief School Administrator, that the Board of Education approve the following:

POLICY

Moved by Mrs. Scarpa and seconded by Mr. Richardson, that the Board approve the Comprehensive Maintenance Plan and the M-1 form for 2019-2020.

Unanimously approved

Moved by Ms. Hunter and seconded by Mrs. Schiela, that the Board approve and accept REAP grant in the amount of \$9,164.00 for the 2019-2020 school year.

Unanimously approved

Moved by Mrs. Scarpa and seconded by Mr. Richardson, that the Board approve the Quality Single Continuum (QSAC) submission to the NJDOE.

Unanimously approved

Moved by Ms. Hunter and seconded by Mrs. Scarpa, that the Board approve FMLA leave for George Cusick from 11/27/19 to 2/24/20.

Unanimously approved

STAFF DEVELOPMENT AND TRAVEL

Moved by Mrs. Scarpa and seconded by Ms. Hunter, that the Board approve the staff development as listed in Attachment B.

Unanimously approved

SCHOOL UPDATE - Dr. Murtaugh

BOARD OF EDUCATION BUSINESS

- A. Old Business – N/A
- B. New Business – N/A
- C. Committee Reports – Mrs. Scarpa reported on the Stone Harbor Board of Education meeting.

PUBLIC COMMENT – Mrs. Krause reported that the students representing Avalon School placed 6th out of 100 in the STEAM Competition at the Atlantic City Convention Center in October.

ADJOURNMENT

Moved by Ms. Hunter and seconded by Mr. Richardson that the Board of Education meeting be adjourned.

(6:28 PM)

Unanimously approved

Linda Fiori, Business Administrator

November 20, 2019
Date