

AVALON BOARD OF EDUCATION MINUTES
January 22, 2020

The Regular Meeting of the Avalon Board of Education was held at the Avalon Elementary School, 32nd & Ocean Drive, County of Cape May, State of New Jersey on Wednesday, January 22, 2020.

Mrs. Schwartz called the meeting to order at 6:04 PM at which time the following statement was read: “In accordance with the New Jersey Open Public Meetings Law, adequate notice of this meeting of the Avalon Board of Education was published in *The Press of AC*. Additionally, the notice was posted at the Avalon Elementary School Board of Education Office, and also filed with the Borough Clerk.”

CALL TO ORDER

Mrs. Schwartz led the group in the pledge to the flag.

SWEARING IN OF NEWLY ELECTED BOARD OF EDUCATION MEMBER

The oath of office was administered by Ms. Fiori to Board member: John Richardson

OATH OF OFFICE: J. RICHARDSON

Members Present: Ms. Day, Ms. Hunter, Mr. Richardson, Mrs. Scarpa, Mrs. Schiela, Mrs. Schwartz
Members Absent: N/A
Others Present: Ms. Stacey LaRocca-Tracy, Chief School Administrator; Ms. Linda Fiori, Business Administrator/Board Secretary, Dr. Renee Murtaugh, Supervisor of Curriculum and Instruction
Also in Attendance: Ms. Audra Pondish, Adams, Gutierrez, & Lattiboudere, LLC

ROLL CALL

PRESENTATION OF AUDIT

A presentation of the audit for fiscal year ending June 30, 2019 was given by Ford, Scott & Associates, LLC, CPAs. The recommendations of the auditor were read and discussed as required by **18A:23-5**.

AUDIT PRESENTATION FOR FY ENDING JUNE 30, 2019

Moved by Ms. Hunter and seconded by Mr. Richardson that the Board accept and approve the Annual Financial Audit for the Fiscal Year Ended June 30, 2019 and the Synopsis of Audit for the Fiscal Year Ended June 30, 2019.

There were no recommendations, therefore no corrective action plan is necessary. (see pages xxxx-xxxx)

Unanimously approved

MINUTES

Moved by Mrs. Schiela and seconded by Mrs. Scarpa that the Board of Education approve the following:

- Minutes and executive minutes meeting held December 18, 2019
- Reorganization minutes meeting held January 7, 2020

Abstain: Ms. Day

Motion approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORTS

Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education approve, upon the recommendation of the Chief School Administrator, the following:

A Budget Summary and Monthly Transfer report for January, 2020 as presented for review.

The following transfers of funds:

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Effective 1/1/20

From	Amount	To	Amount
11-000-291-270 Health Benefits	979.00	11-000-230-331 Legal	979.00
11-000-291-270 Health Benefits	3,891.00	11-000-240-104 Salaries of Other Prof	3,891.00
11-000-262-420 Cleaning, Repair	660.00	11-000-262-520 Insurance	660.00
11-402-100-600 Supplies	49.00	11-402-100-500 Other Purch Serv	49.00
Total	\$5,579.00	Total	\$5,579.00

BOARD SECRETARY REPORT

Board Secretary’s Report, for the month of November, 2019, pursuant to **N.J.A.C. 6A:23A-16.10 (c)3**, I certify that as of January 22, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.A.C. 6:23-16.10 (a)1**. (see pages xxxx-xxxx)

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending December 30, 2019 as follows:

Increase \$0 Decrease \$0

Linda Fiori

January 22, 2020
Date

TREASURER’S REPORT in accordance with 18A:17-36 and 18A: 17-9, for the month of November, 2019. The Treasurer’s Report and Secretary’s Report are in agreement for the month of November, 2019. (see pages xxxx-xxxx)

CERTIFICATION

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of January 22, 2020 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (a) 1** and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Unanimously approved

WARRANTS

Moved by Mrs. Scarpa and seconded by Ms. Hunter that the Board of Education approve the following:

- Warrants paid on November 30, 2019
- Payroll paid in December, 2019
- Warrant paid on 1/2/20
- Warrants 1/22/20
- Authorize the Business Administrator to pay any additional bills due and owing for January, 2020 and may transfer funds as necessary so that no line item is overexpended. A list of bills paid and transfers made will be presented at the next board meeting. (see page xxxx)

Unanimously approved

FOR YOUR INFORMATION – N/A

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CHIEF SCHOOL ADMINSTRATOR’S REPORT

Upon the recommendation of the Chief School Administrator, that the Board of Education approve the following:

POLICY

Moved by Ms. Hunter and seconded by Mrs. Scarpa that the Board approve the AtlantiCare grant in the amount of \$1500.00. (*Mrs. Krause submitted application for water station and meditation garden*).
Unanimously approved

ATLANTICARE
GRANT

PERSONNEL

Moved by Mrs. Scarpa and seconded by Ms. Hunter that the Board approve the maternity leave request for Mari Coskey from February 2, 2020 to April 8, 2020.
Unanimously approved

It was recommended that the Board table to approve \$35.00 hourly rate for coaching for Tom Marshall and Juan Vasquez for the basketball season.

STAFF DEVELOPMENT AND TRAVEL

Moved by Ms. Hunter and seconded by Mr. Richardson that the Board approve the staff development requests as listed in Attachment B. (*see page xxxx*)
Unanimously approved

STAFF
DEVELOPMENT

BUILDING AND GROUNDS

Moved by Mrs. Scarpa and seconded by Mr. Richardson that the Board approve the use of facility requests listed in Attachment C. (*see page xxxx*)
Unanimously approved

USE OF
FACILITY

SCHOOL UPDATE - Dr. Murtaugh

BOARD OF EDUCATION BUSINESS

- A. Old Business – N/A
- B. New Business – Mrs. Scarpa proposed increasing tuition, to go on February agenda.
- C. Committee Reports – Mrs. Scarpa reported on the Stone Harbor Board of Education meeting – Mr. Stump was elected President and Ms. Day was elected Vice President.

PUBLIC COMMENT – N/A

EXECUTIVE SESSION I

Moved by Ms. Hunter and seconded by Mrs. Scarpa, that the Board of Education by Resolution, adjourn into Executive Session from which the general public will be excluded, to discuss a personnel matter. (6:23 PM)
Unanimously approved

RESUMPTION OF PUBLIC PORTION OF MEETING

Moved by Mrs. Schiela and seconded by Ms. Hunter that the Executive Session I be adjourned (7:15 PM)
Unanimously approved

EXECUTIVE SESSION II

Moved by Ms. Hunter and seconded by Mrs. Scarpa, that the Board of Education by Resolution, adjourn into Executive Session from which the general public will be excluded, to discuss a personnel matter. (7:18 PM)
Unanimously approved

RESUMPTION OF PUBLIC PORTION OF MEETING

Moved by Ms. Hunter and seconded by Mrs. Scarpa that the Executive Session II be adjourned (7:21 PM)
Unanimously approved

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Moved by Mrs. Schiela and seconded by Ms. Hunter, by roll call vote, that the Board approve to reinstate to active duty employee #01064 as of Monday, January 27, 2020

Voting Yes: Ms. Hunter, Mr. Richardson, Mrs. Scarpa, Mrs. Schiela, Mrs. Schwartz

Voting No: Ms. Day

Absent: None

Motion Carried

ADJOURNMENT

Moved by Ms. Hunter and seconded by Mrs. Scarpa that the Board of Education meeting be adjourned.

(7:30 PM)

Unanimously approved

Linda Fiori, Business Administrator

January 22, 2020
Date