

AVALON BOARD OF EDUCATION  
32<sup>ND</sup> AND OCEAN DRIVE  
AVALON, NJ 08202

PUBLIC AGENDA

**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date and time posted in the Herald, and the Atlantic City Press. Additionally, notice was posted on the Avalon School website.

**II. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

**III. ROLL CALL**

\_\_\_\_\_ Mr. Richardson    \_\_\_\_\_ Mrs. Scarpa    \_\_\_\_\_ Mrs. Schiela  
\_\_\_\_\_ Mrs. Schwartz    \_\_\_\_\_ Ms. Hunter    \_\_\_\_\_ Mrs. Day (SH rep)

**ATTENDANCE**

\_\_\_\_\_ Mrs. Larocca-Tracy    \_\_\_\_\_ Ms. Fiori  
\_\_\_\_\_ Dr. Murtaugh

**IV. 2020-2021 SCHOOL BUDGET**

**A. OPEN PUBLIC HEARING**

It is recommended that the Board of Education approve the Public Hearing on the 2020-2021 school budget to be opened.

**B. PUBLIC HEARING PRESENTATION OF THE 2020-2021 SCHOOL BUDGET**

The Superintendent and Board Secretary/Business Administrator will present an overview of the Budget for the 2020-2021 school year.

**C. AUDIENCE PARTICIPATION**

**D. CLOSE PUBLIC HEARING**

It is recommended that the Board of Education approve to close the Public Hearing on the 2020-2021 school budget be closed.

**2020-2021 BUDGET RESOLUTION**

It is recommended that the Board of Education approve, by roll call vote, the following:

*BE IT RESOLVED* to approve the 2020-2021 school district budget for submission as Follows:

<u>BUDGET</u>	<u>LOCAL</u>	<u>TAX LEVY</u>
General Fund	3,880,142	\$3,140,268.
Special Revenue Fund	17,500	0.
Debt Service	0	0.
TOTAL	<u>\$3,897,642.</u>	<u>\$3,140,268</u>

BE IT FURTHER RESOLVED that the Board of Education sets \$6,750 as the maximum for travel expenses.

The amount established for the 2019-20 was \$12,000. The amount expended for 2019/20 currently is \$5,909.00.

BE IT FURTHER RESOLVED that the Board of Education approves to withdraw \$29,945 from the Maintenance Reserve account to fund the HVAC project – classroom univents.

Pursuant to the provisions of NJAC 6A:23A-7.3(b) The Avalon Board of Education authorizes an annual maximum amount per employee not to exceed \$1,500 for regular business travel only for which prior Board approval is not required.

V. **APPOINTMENTS AND DESIGNATIONS**

A. **Resolution – Awarding Contracts**

1. Brokers of Record – (Currently J. Byrne Agency)
2. Broker of Record for Benefits – (currently Brown & Brown Benefits)
3. School Auditor (Currently Ford, Scott & Associates \$13,000)
4. Business Administrator/Board Secretary – Linda Fiori
5. Custodian of School Funds (Currently James Craft)
6. Right to Know Survey (Currently PARS Environmental, \$700)
7. Asbestos Designated Person (Jason McGonagle)
8. Engineer of Record - DeBlasio & Associates,
9. Risk Management Consultant (Currently J Byrne Agency/Tom Byrne)
10. School Physician ( Dr. Robert Speer, \$300 per hour)
11. School Physiatrist, (Dr. Garry Glass, \$2,000)
12. General School Counsel (Currently Adams, Gutierrez & Lattiboudere (\$160/attorneys, \$95 paralegals)
13. Special Counsel (Currently Porzio, Bromberg & Newman) \$385, \$255 & \$145 per hour
14. Architect of Record (Garrison Architect, fee per schedule,

Note: The above firms and /or individuals have indicated a willingness to serve the Board of Education for another year.

B. **Official Newspapers**

The Herald and Atlantic City Press

C. **Regular Meeting Dates**

(Currently the third Wednesday of the month at 6:00 PM, at the Avalon School)

June 17, 2020	December 16, 2020
July, 2020 – no meeting	January 6, 2021*-Reorganization meeting
August 19, 2020	January 20, 2021
September 6, 2020	February 17, 2021
October 21, 2020	March 17, 2021
November 18, 2020	

\*Meeting starts at 4:30pm

D. **Policy Statements**

It is recommended that the organized Board of Education accept and reaffirm the previous curriculum and textbooks, policies, practices and procedures of the

**AVALON BOARD OF EDUCATION MEETING – MAY 6, 2020**

Avalon Board of Education recognizing that these items may be amended when necessary with Board approval. (see drive)

NOTE: Except as otherwise provided by law, regulations of the State Department of Education or by this Board of Education, meetings of the Avalon Borough Board of Education shall be conducted in accordance with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties

**E. Depository of School Funds:**

Sturdy Bank, Avalon and Bank of America, Avalon

**F. Account Signatures:**

Currently:

General Organization Account : CSA, Confidential Secretary & Business Administrator (2 required)

Warrant Account : Board President or Vice President, Business Administrator & Treasurer (3 required)

Payroll Account : Treasurer & Business Administrator (1 required)

Payroll Agency Account : Treasurer (1 required)

Scholarship Fund : Business Administrator (1 required)

Investment Fund : Business Administrator ( 1 required)

**G. Wire Transfer**

It is recommended that the Board of Education authorize the Business Administrator to make wire transfers from the Warrant Account to Payroll and Agency Account for payroll purposes.

**H. District Appointments**

- Affirmative Action Officer – Stacey L. Tracy
- 504 Compliance Officer – Stacey L. Tracy
- Right to Know Officer- Jason McGonagle
- ADA Compliance Officer- Stacey Tracy
- Purchasing Agent – Linda Fiori
- Purchasing Agent Compliance Officer – Linda Fiori
- Health Safety Compliance Officer – Debra Bossuyt

**I. Open Public Records Act**

In compliance with the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 (also known as the right to know law), it is recommended that the Board of Education approve the appointment of Linda Fiori as the custodian of records (other than employee or student) and it hereby directs this appointee to adopt the request form in compliance with OPRA for the 2020-21 school year.

AVALON BOARD OF EDUCATION MEETING – MAY 6, 2020

**J. Establish Petty Cash Fund**

It is recommended that the Board of Education establish the following petty cash funds for the 2020/21 school year effective July 1, 2020:

Principal	\$150.00
Board Secretary	\$100.00

**K. Requisition of Taxes**

It is recommended that the Board of Education approve the requisition of taxes for the next fiscal year.

**VI. MINUTES**

It is recommended that the Board of Education approve the following minutes:

- Regular meeting held on March 18, 2020

**VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**A. Budget Summary Report / Revenue Summary Report**

A Budget Summary, Revenue summary and a Transfer Status Report for April, 2020 is presented for review

**B. Transfers**

It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for February and March, 2020

**C. Board Secretary Report**

Board Secretary's Report for the month of February 2020, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of May 6, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:23-16.10 (a)1.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 30, 2020 as follows:

Increase	\$ 0	Decrease	\$0
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\_\_\_\_\_  
Linda Fiori

May 6, 2020

Date

**D. Treasurers Report**

Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of February. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2020.

**E. Certification**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Avalon Board of Education certifies that as of May 6, 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**F. Warrants**

It is recommended that the Board of Education approve the following:

- Warrants paid on February 29, 2020
- Payroll paid On March 13 & March 30, 2020
- Payroll Paid on April 15 & April 30, 2020
- Warrants paid in May, 2020
- Authorize the Business Administrator to pay any additional bills due and owing for May, 2020 and may transfer funds as necessary so that no line item is overexpended. A list of bills paid and transfers made will be presented at the next board meeting.

**G. Contracts**

It is recommended that the Board of Education approve the following contracts:

- **Public Trust Agreement** with Brown & Brown Benefits Advisors for Medical and Dental benefits for the 2020/21 school year, **decrease** is -8.2%
- **Cape May County Technical School** – Tuition agreement for 4 students, term 9/1/20 – 6/30/21, plus 18/19 adjustment (\$2,035.00), total amount \$35,063.00
- **Computer Solutions** - Software support agreement effective 7/1/20 - 6/30/21 in the amount of \$4,920.00
- **Student Accident Policy**- Bob McCloskey Insurance K-12 Student Accident Insurance for the term 7/1/20-7/1/21 in the amount of \$2,220.00

**H. Interlocal Agreement**

It is recommended that the Board of Education approve to continue the Interlocal Services Agreement(s) with Avalon School, to share staff, Exhibit A and the addendum.

**VIII. FOR YOU INFORMATION-**

**IX. COMMUNICATIONS**

**X. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

**XI. BOARD OF EDUCATION BUSINESS**

- A. Old Business
- B. New Business
- C. Committee Reports

**XII. PUBLIC COMMENT**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

The Board President will recognize those individuals in the audience who wish to comment on agenda items.

**XIII. EXECUTIVE SESSION**

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

**XIV. RESUMPTION OF PUBLIC PORTION OF MEETING**

**XV. ADJOURNMENT**

**Chief School Administrator    May 2020 AV Board Agenda**

**1. Policy:**

- A. Recommend the Board approve and accept the Stone Harbor/Avalon Educational Association negotiated agreement for 2020-2024.

Action of the Board \_\_\_\_\_

**2. Personnel:**

- A. Recommend the Board approve the 2020-2021 certified staff salaries as listed in Attachment E.

Action of the Board \_\_\_\_\_

- B. Recommend the Board approve Mrs. Linda Fiori's School Business Administrator Contract at the salary of \$107,362. (*pending county approval*)

Action of the Board \_\_\_\_\_

**4. School Update:** Dr. Murtaugh

**5. Discussion:** Tuition opt outs, delay raising tuition