

**AVALON BOARD OF EDUCATION
32ND STREET AND OCEAN DRIVE
AVALON, NJ 08202**

PUBLIC AGENDA

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in *The Press of AC*. Additionally notice was posted on the Avalon School website.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

_____ Mr. Richardson _____ Mrs. Scarpa _____ Mrs. Schiela

_____ Mrs. Schwartz _____ Ms. Hunter _____ Mrs. Day

ATTENDANCE

_____ Mrs. Larocca-Tracy _____ Ms. Fiori _____ Dr. Murtaugh

IV. MINUTES

It is recommended that the Board of Education approve the minutes and executive minutes meeting held May 6, 2020

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

A. Monthly Reports

A Budget Summary, revenue summary and Monthly transfer report for June, 2020 are presented for review.

B. Transfers

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It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for April and June, 2020:

C. Board Secretary Report

Board Secretary’s Reports, for the month of April, 2020, pursuant to **N.J.A.C.**

6A:23A-16.10 (c)3, I certify that as of June 17, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.A.C. 6:23-16.10 (a)1**.

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending December 30, 2019 as follows:

Increase \$	Decrease	\$0
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_____	<u>June 17, 2020</u>
Linda Fiori	Date

D. Treasurers Report

Treasurer’s Report in accordance with 18A:17-36 and 18A: 17-9 for the month of April. The Treasurer’s Report and Secretary’s Report are in agreement for the month of April 2020.

E. Certification

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of June 17, 2020 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (a) 1** and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. WARRANTS

It is recommended that the Board of Education approve the following:

- Warrants paid on 3/31/20
- Warrants paid on 4/30/20
- Payroll paid in May, 2020
- Vendor bill list for 6/17/20
- Authorize the Business Administrator to pay any additional bills due and owing for June, 2020 and may transfer funds as necessary so that no line item is overexpended. A list of bills paid and transfers made will be presented at the next board meeting.

G. Contracts

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It is recommended that the Board of Education approve the following contracts:

- **CMCSSD** – Itinerant Agreement for 2020-2021 School year
- **CMCSSD** – ESY 7/1/20-8/3/20 in the amount of \$2725 and One to One Aide (if needed) in the amount of \$2,125
- **CMCSSD** – Coop Transportation Agreement for 2020-2021
- **Middle Township BOE** - Tuition Contract for the 2020/21 School Year including 18/19 tuition adjustment of \$16,807.50 and Resource Room adjustment of \$3,186 for a total of \$78,493.50
- **NJSBAIG** - renewal of the insurance program with J. Byrne Insurance Agency Advisors provided by NJ School Boards Association Insurance Group (NJSBAIG) and Cape May Atlantic Counties Insurance Pool in the amount of \$69,334.00 for the 2020-21 school year.

H. Safety Grant

It is recommended that the Board of Education approve Application and Receipt of the 2020/21 Safety Grant in the amount of \$2,000

I. NJASBO – Report of Awarded Contracts, P.L. 2015, Chapter 47

It is recommended that the Board of Education resolve to approve the following Resolution for contracts awarded during the past 12 months:

Pursuant to PL 2015, Chapter 47 the Avalon Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (Se pages 37-38)

J. Increasing Bid Threshold

It is recommended that the Board of Education approve the following resolution:

**Resolution Increasing the Bid Threshold
Qualified Purchasing Agent**

WHEREAS, Ms. Linda Fiori, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Avalon Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4,

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establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Ms. Linda Fiori, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

K. Transfer of Current Year Surplus to Reserve

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Avalon Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and WHEREAS, the Avalon Board of Education has determined that (an amount not to exceed) \$300,000 is available for such purpose of transfer; NOW THEREFORE BE IT RESOLVED by the Avalon Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

V. FOR YOUR INFORMATION –

VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT

VII. BOARD OF EDUCATION BUSINESS

- Old Business
- New Business
- Committee Reports

VIII. PUBLIC COMMENT

Members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. Issues that have not previously been considered through administrative channels shall not be considered by the Board. Comments will be considered and a response may be forthcoming if and when appropriate. The Board requests that all members of the public, be mindful of the rights of other individuals when speaking. If you choose to comment about staff, the Board does not endorse those comments nor will the Board be held liable for comments that are made by the public about staff members and that should a staff member consider your comments defamatory, that staff member retains all rights to pursue any legal remedies against the person making the comment.

IX. EXECUTIVE SESSION

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It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.

X. RESUMPTION OF PUBLIC PORTION OF MEETING

XI. ADJOURNMENT