

**AVALON  
BOARD OF EDUCATION**

**AGENDA**

**August 17, 2022**

**Regular**

**Board of Education Meeting**

**AVALON BOARD OF EDUCATION  
32<sup>ND</sup> STREET AND OCEAN DRIVE  
AVALON, NJ 08202**

**AGENDA**

**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in *The Press of AC*. Additionally notice was posted on the Avalon School website.

**II. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. ROLL CALL**

\_\_\_\_\_ Mr. Richardson    \_\_\_\_\_ Mrs. Scarpa    \_\_\_\_\_ Mrs. Schiela  
  
\_\_\_\_\_ Mrs. Schwartz    \_\_\_\_\_ Mrs. Binder    \_\_\_\_\_ Mrs. Walters

**ATTENDANCE**

\_\_\_\_\_ Mrs. Fox    \_\_\_\_\_ Ms. Fiori    \_\_\_\_\_ Dr. Murtaugh

**IV. MINUTES**

It is recommended that the Board of Education approve the minutes and executive minutes of the meeting held June 21, 2022. **(see drive)**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**A. Monthly Reports**

A Budget Summary and Monthly transfer report for August, 2022 are presented for review. **(see financial Reports file)**

**B. Transfers**

It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for May, June and July 2022: **(see pages 4-7)**

**C. Board Secretary Report**

Board Secretary’s Reports, for the month of May, 2022, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of August 17, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:23-16.10 (a)1. (see Financial Reports file)

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July, 2022 as follows:

Increase \$                      Decrease                      \$0

\_\_\_\_\_  
Linda Fiori

August 17, 2022

Date

**D. Treasurers Report**

Treasurer’s Report in accordance with 18A:17-36 and 18A: 17-9 for the month of May. The Treasurer’s Report and Secretary’s Report are in agreement for the month of May 2022. (see Financial Reports file)

**E. Certification**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Avalon Board of Education certifies that as of August 17, 2022 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**F. WARRANTS**

It is recommended that the Board of Education approve the following:

- Warrants paid on 5/31/22
- Payroll paid on 6/15, 6/17 and 6/30/22
- Warrant paid on 6/30/22
- Warrants paid on 6/30/22
- Vendor bill list for-current, batch 2 and future year PO’s
- Authorize the Business Administrator to pay any additional bills due and owing for August, 2022 and may transfer funds as necessary so that no line item is over expended. A list of bills paid and transfers made will be presented at the next board meeting.

**(see pages 8-19)**

**G. Surplus Distribution**

It is recommended that the Board of Education approve the Resolution Directing the distribution of the Avalon BOE Net return Surplus Funds Held in Trust by the ACCASBOJIF in the amount of \$1,667. **(see pages 20-22)**

**H. Contracts / Agreements**

It is recommended that the Board of Education approve the following contracts:

- **Middle Township Cooperative Agreements for 2022/2023 School Year:**
    - Plumbing Service - Northeast Plumbing Services
    - Electrician Services - Northeast Electrical Services, LLC
- (see pages 23-26)**

**V. FOR YOUR INFORMATION –**

**VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT - (See file in Drive)**

**VII. BOARD OF EDUCATION BUSINESS**

- Old Business
- New Business
- Committee Reports

**VIII. PUBLIC COMMENT**

Members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. Issues that have not previously been considered through administrative channels shall not be considered by the Board. Comments will be considered and a response may be forthcoming if and when appropriate. The Board requests that all members of the public, be mindful of the rights of other individuals when speaking. If you choose to comment about staff, the Board does not endorse those comments nor will the Board be held liable for comments that are made by the public about staff members and that should a staff member consider your comments defamatory, that staff member retains all rights to pursue any legal remedies against the person making the comment.

**IX. EXECUTIVE SESSION**

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.

**X. RESUMPTION OF PUBLIC PORTION OF MEETING**

**XI. ADJOURNMENT**

Avalon Board of Education

Transfers by Transfer Number

Start date 5/2/2022 End date 5/2/2022

TR#	Transfer Description	Amount	To Account	From Account
2283	05/02/22 May transfers	633.00	11-000-218-600-0 Supplies and Materials	11-000-219-600-0 Supplies and Materials
2284	05/02/22 May transfer	20,000.00	11-120-100-101-0 Salaries of Teachers	11-130-100-101-0 Salaries of Teachers
2285	05/02/22 May transfer	6,025.00	11-000-291-290-0 Other Employee Benefits	11-130-100-101-0 Salaries of Teachers
		<b>26,658.00</b>	<b>Report Total</b>	

Avalon Board of Education

Transfers by Transfer Number

End date 6/30/2022

Start date 6/1/2022

TR#	Transfer Description	Amount	To Account	From Account
2268	June transfer	54.00	13-422-100-610-0 General Supplies	13-422-100-101-0 Salaries of Teachers
2269	June transfer	8,950.00	11-000-261-420-0 Cleaning, Repair & Maint Serv	11-000-291-270-0 Health Benefits
2270	June transfer	5,000.00	60-910-310-610-0 General Supplies	- - - -
2271	June transfer	633.00	11-000-218-600-0 Supplies and Materials	- - - -
		20,000.00	11-120-100-101-0 Salaries of Teachers	- - - -
		2,687.00	11-190-100-610-T Technology Supplies	- - - -
		600.00	- - - -	11-000-218-390-0 Other Purch Prof & Tech Serv
		33.00	- - - -	11-000-219-600-0 Supplies and Materials
		20,000.00	- - - -	11-130-100-101-0 Salaries of Teachers
		2,687.00	- - - -	11-190-100-610-0 General Supplies
2273	June transfer	154.00	11-000-270-513-0 Contr Serv-Home/Sch-Joint Agre	11-000-270-518-0 Contr Serv-SpEd Stu-ECS & CTSA
2274	June transfer	2,000.00	11-000-261-420-0 Cleaning, Repair & Maint Serv	11-000-262-300-0 Purchased Prof & Tech Services
2280	June transfer	3,790.00	11-000-270-513-0 Contr Serv-Home/Sch-Joint Agre	11-000-270-512-0 Contr Serv-Oth Home&Sch-Vend
2281	June transfer	1,250.00	11-000-230-339-0 Other Professional Services	11-000-230-100-0 Personnel Services - Salaries
2282	June transfer	4,494.00	11-000-291-290-0 Other Employee Benefits	11-000-262-520-0 Insurance
		15,895.00	11-000-291-290-0 Other Employee Benefits	11-000-291-270-0 Health Benefits
		4,194.00	11-000-291-290-0 Other Employee Benefits	11-000-291-280-0 Tuition Reimbursement
		2,292.00	11-000-291-290-0 Other Employee Benefits	11-130-100-101-0 Salaries of Teachers
2287	June transfer	875.00	11-000-240-800-0 Other Objects	11-000-230-100-0 Personnel Services - Salaries
2288	June transfer	116.00	11-000-270-390-0 Other Purch Prof & Tech Serv	11-000-270-512-0 Contr Serv-Oth Home&Sch-Vend
2289	June transfers	1,356.00	11-000-251-340-0 Purchased Technical Services	11-000-230-100-0 Personnel Services - Salaries
2297	June transfer	500.00	11-000-270-390-0 Other Purch Prof & Tech Serv	11-000-291-270-0 Health Benefits
2307	June transfers	20,232.00	11-130-100-101-0 Salaries of Teachers	11-120-100-101-0 Salaries of Teachers
		7,719.00	11-130-100-101-0 Salaries of Teachers	11-190-100-500-0 Other Purchased Services
		15,000.00	11-130-100-101-0 Salaries of Teachers	11-190-100-610-0 General Supplies
		8,000.00	11-130-100-101-0 Salaries of Teachers	11-190-100-890-0 Miscellaneous Expenditures
		11,355.00	11-130-100-101-0 Salaries of Teachers	11-230-100-101-0 Salaries of Teachers
2308	June transfers	2,100.00	11-105-100-101-0 Salaries of Teachers	11-000-291-270-0 Health Benefits
2309	June transfers	137.00	11-000-211-100-0 Personnel Services - Salaries	- - - -
		5,098.00	11-000-213-100-0 Personnel Services - Salaries	- - - -
		137.00	- - - -	11-000-211-300-0 Purchased Prof & Tech Services

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Avalon Board of Education

Transfers by Transfer Number

End date 6/30/2022

Start date 6/1/2022

TR#	Transfer Description	Amount	To Account	From Account
2309	06/01/22 June transfers	2,798.00	- - - -	11-000-219-600-0 Supplies and Materials
		2,300.00	- - - -	11-000-222-600-0 Supplies and Materials
2310	06/01/22 June transfers	90.00	11-000-218-104-0 Salaries of Other Prof Staff	- - - -
		682.00	11-000-219-104-0 Salaries of Other Prof Staff	- - - -
		90.00	- - - -	11-000-218-600-0 Supplies and Materials
		566.00	- - - -	11-000-219-105-0 Salary Secr & Clerical Assist
		116.00	- - - -	11-000-219-600-0 Supplies and Materials
2311	06/01/22 June transfers	1,845.00	11-000-240-105-0 Salary Secr & Clerical Assist	- - - -
		154.00	11-000-251-340-0 Purchased Technical Services	- - - -
		2,565.00	11-000-262-100-0 Personnel Services - Salaries	- - - -
		796.00	11-000-270-160-0 Sal Pupil Trans-Home&Sch-Reg	- - - -
		91.00	11-000-291-241-0 Other Retirement Contrib-PERS	- - - -
		25.00	11-000-291-280-0 Tuition Reimbursement	- - - -
		432.00	11-190-100-106-0 Other Salaries for Instruction	- - - -
		50.00	11-401-100-100-0 Personnel Services - Salaries	- - - -
		1,845.00	- - - -	11-000-230-331-0 Legal Services
		154.00	- - - -	11-000-251-600-0 Supplies and Materials
		2,565.00	- - - -	11-000-262-622-0 Electricity
		116.00	- - - -	11-000-291-260-0 Workers - Compensation
		796.00	- - - -	11-000-291-270-0 Health Benefits
		432.00	- - - -	11-190-100-640-0 Textbooks
		50.00	- - - -	11-401-100-500-0 Other Purchased Services
2272	06/10/22 June transfer	40.00	11-000-251-340-0 Purchased Technical Services	11-000-251-600-0 Supplies and Materials
2313	06/30/22 Reverse Feb transfer	21,000.00	11-000-291-270-0 Health Benefits	12-000-400-450-0 Construction Services
2314	06/30/22 June transfer	143.00	11-000-251-340-0 Purchased Technical Services	11-000-251-600-0 Supplies and Materials
		<b>207,079.00</b>	<b>Report Total</b>	

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Avalon Board of Education

Transfers by Transfer Number

Start date 7/1/2022 End date 7/31/2022

TR#	Transfer Description	Amount	To Account	From Account
2278	07/01/22 July transfer	1,030.00	11-000-251-340-0 Purchased Technical Services	11-000-291-270-0 Health Benefits
2279	07/01/22 July transfer	700.00	11-000-219-390-0 Other Purch Prof & Tech Serv	11-000-219-600-0 Supplies and Materials
2294	07/01/22 July transfer	1,000.00	11-190-100-500-0 Other Purchased Services	11-190-100-320-0 Purchased Prof-Ed Services
2295	07/01/22 July transfer	1,250.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-213-600-0 Supplies and Materials
		1,000.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-216-320-0 Purchased Prof-Ed Services
		1,500.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-219-600-0 Supplies and Materials
2296	07/01/22 July transfer	6,500.00	11-000-230-339-0 Other Professional Services	11-000-230-100-0 Personnel Services - Salaries
2305	07/01/22 July transfer	2,760.00	11-402-100-600-0 Supplies and Materials	11-402-100-500-0 Other Purchased Services
		<b>15,740.00</b>	<b>Report Total</b>	



Starting date 5/31/2022


Ending date 5/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
D31773	05/31/22		1395	New Jersey Dept Of Education	Debt Service Payments	1,428.00

**Fund Totals**

12	Capital Outlay	\$1,428.00
Total for all checks listed		\$1,428.00

Prepared and submitted by:

  
Board Secretary

5/31/22  
Date

Starting date 6/15/2022

Ending date 6/15/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F31774	06/15/22		1371	Avalon Board Of Ed Payroll		163,427.34

**Fund Totals**

10	General Fund	\$6,622.57
11	General Current Expense	\$119,524.52
20	Special Revenue Fund	\$2,009.26
60	Enterprise Fund	\$1,512.30
70	Internal Service Fund	\$30,806.08
71	Fund 71	\$2,952.61
	<b>Total for all checks listed</b>	<b>\$163,427.34</b>

Prepared and submitted by:

  
Board Secretary

6/15/22  
Date

Starting date 6/17/2022      Ending date 6/17/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F31775	06/17/22		1371	Avalon Board Of Ed Payroll		97,381.47

**Fund Totals**

10	General Fund	\$5,686.46
11	General Current Expense	\$66,713.76
20	Special Revenue Fund	\$1,929.26
60	Enterprise Fund	\$1,512.30
70	Internal Service Fund	\$21,539.69
	<b>Total for all checks listed</b>	<b>\$97,381.47</b>

Prepared and submitted by:

  
Board Secretary

6/17/22  
Date

Starting date 6/30/2022 Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F31776	06/30/22		1371	Avalon Board Of Ed Payroll		23,862.26

<b>Fund Totals</b>
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10	General Fund	\$773.40
11	General Current Expense	\$14,739.86
70	Internal Service Fund	\$5,396.39
71	Fund 71	\$2,952.61
	Total for all checks listed	\$23,862.26

Prepared and submitted by:

  
Board Secretary

6/30/22  
Date

Starting date 6/30/2022 Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
020134	06/30/22		D645	ACE Screen Printing		805.00
020135	06/30/22		Z660	Air-Vent Duct Cleaning, Inc		450.00
020136	06/30/22		2016	Alanna Smallwood		350.35
020137	06/30/22		1426	Amazon Credit Plan		493.85
020138	06/30/22		Y150	Anderson, Dennis		2,500.00
020139	06/30/22		1510	Atlantic County Rental		475.00
020140	06/30/22		1351	Atlantic Electric		23,154.33
020141	06/30/22		X765	Baudville		22.83
020142	06/30/22		2990	Blooms		292.00
020143	06/30/22		1606	BSN Sports, LLC dba Passons Sports		160.33
020144	06/30/22		B783	Bulk Office Supply		1,231.80
020145	06/30/22		1676	Cape May Co Shared Services		3,789.98
020146	06/30/22		2109	Cape May Co Special Services		475.00
020147	06/30/22		1771	Cape May County Herald		130.90
020148	06/30/22		1037	Casa Payroll Service		154.50
020149	06/30/22		Z402	Cascade School Supplies		83.48
020150	06/30/22		1413	CDW Government, Inc		11,922.00
020151	06/30/22		O977	Charles J. Becker & Bro. Inc		331.14
020152	06/30/22		1167	Cm3 Building Solutions		404.50
020153	06/30/22		1338	Deblaslo & Associates		4,000.00
020154	06/30/22		3130	Demco		300.49
020155	06/30/22		1153	Discount School Supply/Early Childhood LL		11.46
020156	06/30/22		2009	EAll Education Service dba Eric Armin In		421.20
020157	06/30/22		1997	Flex Facts-Grant Benefits Solu		25.00
020158	06/30/22		P966	Hand2mind, Inc. dba ETA		392.48
020159	06/30/22		2231	Herff Jones LLC		13.00
020160	06/30/22		1932	Home Depot Credit Services		395.24
020161	06/30/22		1604	Kaplan Early Learning Company		85.37
020162	06/30/22		1241	Kast Distributors, Inc		982.00
020163	06/30/22		S506	Kurtz Bros., Inc.		31.31
020164	06/30/22		1881	Lakeshore Learning Materials, LLC		2,342.05
020165	06/30/22		2028	Middle Twp Board Of Education		6,501.25
020166	06/30/22		H518	Museum of Science EIE		1,358.14
020167	06/30/22		1884	Nasco Education LLC		130.32
020168	06/30/22		2091	NJ American Water/avalon Boro		2,716.21
020169	06/30/22		1988	NJ Association Of School Admin		1,750.00
020170	06/30/22		W622	Northeast Plumbing Services		1,050.40
020171	06/30/22		U630	Panoramic Window and Door systems, Inc		109,464.00
020172	06/30/22		2242	Pars Environmental		700.00

Starting date 6/30/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
020173	06/30/22		1987	Press of Atlantic City		351.41
020174	06/30/22		H325	ReadyRefresh by Nestle		232.86
020175	06/30/22		2163	Really Good Stuff		24.42
020176	06/30/22		1195	Ricoh/Ikon Office Services		1,143.86
020177	06/30/22		G772	S&S Worldwide, Inc.		186.95
020178	06/30/22		1846	Scholastic, Inc		260.98
020179	06/30/22		2169	School Specialty, LLC		1,753.95
020180	06/30/22		1940	South Jersey Gas		7,020.00
020181	06/30/22		1721	Staples Credit Plan		88.38
020182	06/30/22		V880	Staples, Inc.		367.93
020183	06/30/22		2108	Stone Harbor Board Of Educatio		2,098.75
020184	06/30/22		1329	Sun Life Assurance Co		87.96
020185	06/30/22		1973	Tony'S Produce		209.70
020186	06/30/22		W580	Vizzard, Jack		3,000.00
B31777	06/30/22		Z799	Petty Cash / Kathleen Fox		
F31776	06/30/22		1371	Avalon Board Of Ed Payroll		23,862.26

Starting date 6/30/2022

Ending date 6/30/2022

<b>Fund Totals</b>
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10	General Fund	\$691.20
11	General Current Expense	\$68,967.11
12	Capital Outlay	\$4,000.00
13	Special Schools	\$79.00
20	Special Revenue Fund	\$114,207.90
60	Enterprise Fund	\$1,641.70
70	Internal Service Fund	\$7,521.39
71	Fund 71	\$23,478.02
	Total for all checks listed	\$220,586.32

Prepared and submitted by: \_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

<b>Y497</b> ACASA / Womens Leadership	\$100.00 Vend Total
P.O. # 200535 Professional day	\$100.00
<b>1232</b> Amerihealth Ins Co Of Nj	\$41,871.25 Vend Total
P.O. # 300001 Health Insurance	\$41,871.25 P
<b>2551</b> Bump Armor	\$760.82 Vend Total
P.O. # 200559 Supplies	\$760.82
<b>Z402</b> Cascade School Supplies	\$42.12 Vend Total
P.O. # 200850 Teaching Aids	\$26.20
P.O. # 200855 Teaching Aids	\$15.92
<b>O977</b> Charles J. Becker & Bro. Inc	\$52.70 Vend Total
P.O. # 200865 Special Needs	\$52.70
<b>1701</b> Educational Consortium	\$142.50 Vend Total
P.O. # 200591 ERate Service	\$142.50
<b>2242</b> Pars Environmental	\$1,300.00 Vend Total
P.O. # 200428 Professional Services	\$550.00
P.O. # 200457 Maintenance-Right to Know	\$750.00 P
<b>1099</b> Tree To Tree Extreme, Llc	\$376.00 Vend Total
P.O. # 200537 Field Trip - summer	\$376.00 P
<b>H418</b> United Supply Corp.	\$83.32 Vend Total
P.O. # 200548 Summer School - Catherine	\$83.32
<b>Total for batch =</b>	<b>\$44,728.71</b>



<b>2591</b>	<b>Adams, Gutierrez &amp; Lattiboudere, LLC</b>	<b>\$1,075.00 Vend Total</b>
	P.O. # 200589 June Professional Services	\$1,075.00
<b>2028</b>	<b>Middle Twp Board Of Education</b>	<b>\$429.97 Vend Total</b>
	P.O. # 200590 Bus inspection and repair	\$429.97
<b>2004</b>	<b>National Science Teachers Association</b>	<b>\$345.00 Vend Total</b>
	P.O. # 200494 Professional day	\$345.00
	<b>Total for batch =</b>	<b>\$1,849.97</b>

<b>W730</b>	<b>ACCASBO JIF</b>	<b>\$41,215.00 Vend Total</b>
P.O. #	300113 Insurance	\$41,215.00
<b>1060</b>	<b>Admin Partners</b>	<b>\$150.00 Vend Total</b>
P.O. #	300002 Monitoring	\$150.00 P
<b>1232</b>	<b>Amerihealth Ins Co Of Nj</b>	<b>\$44,389.03 Vend Total</b>
P.O. #	300001 Health Insurance	\$44,389.03 P
<b>1561</b>	<b>Aqua Treat, Inc</b>	<b>\$400.00 Vend Total</b>
P.O. #	300003 Service	\$400.00 P
<b>1938</b>	<b>Atlantic Electric</b>	<b>\$24,935.68 Vend Total</b>
P.O. #	300004 Electric	\$24,935.68 P
<b>T886</b>	<b>Brown and Brown Metro LLC</b>	<b>\$2,220.00 Vend Total</b>
P.O. #	300122 22/23 Student Accident Insuran	\$2,220.00
<b>G364</b>	<b>Cape Regional Physicians Associates</b>	<b>\$5,000.00 Vend Total</b>
P.O. #	300126 School Physician Service 22-23	\$5,000.00
<b>1037</b>	<b>Casa Payroll Service</b>	<b>\$389.60 Vend Total</b>
P.O. #	300009 Payroll	\$389.60 P
<b>1042</b>	<b>Catherine T Krause</b>	<b>\$1,519.44 Vend Total</b>
P.O. #	300130 Reimburse for travel expenses	\$1,519.44
<b>1167</b>	<b>Cm3 Building Solutions</b>	<b>\$2,368.11 Vend Total</b>
P.O. #	300007 Phone service	\$338.34 P
P.O. #	300133 Replace door strike	\$761.98
P.O. #	300144 South wing camera buzzing	\$1,267.79
<b>1739</b>	<b>CMC Administrator's Assoc.</b>	<b>\$660.00 Vend Total</b>
P.O. #	300143 2022-2023 Dues CMCSAA	\$660.00
<b>1697</b>	<b>Comcast</b>	<b>\$129.28 Vend Total</b>
P.O. #	300010 Cable sevice	\$129.28 P
<b>1837</b>	<b>Comcast Business</b>	<b>\$950.00 Vend Total</b>
P.O. #	300011 Internet service	\$950.00 P
<b>4010</b>	<b>Computer Solutions Inc.</b>	<b>\$4,980.00 Vend Total</b>
P.O. #	300108 Service	\$4,980.00
<b>A138</b>	<b>Conley, Christine</b>	<b>\$78.38 Vend Total</b>
P.O. #	300135 Reimburse backgroud check	\$78.38
<b>P126</b>	<b>Educational Data Services, INC.</b>	<b>\$950.00 Vend Total</b>
P.O. #	300107 Service	\$950.00
<b>1997</b>	<b>Flex Facts-Grant Benefits Solu</b>	<b>\$25.00 Vend Total</b>
P.O. #	300013 FSA Fees	\$25.00 P

<b>2330</b> frontline education P.O. # 300109 Services	\$7,306.85 Vend Total \$7,306.85
<b>K060</b> Garrison Architects P.O. # 300101 Window Replacement Project	\$36,954.00 Vend Total \$36,954.00 P
<b>2159</b> Genesis Educational Services P.O. # 300112 Service	\$13,455.50 Vend Total \$13,455.50
<b>1932</b> Home Depot Credit Services P.O. # 300147 Supplies	\$136.42 Vend Total \$136.42
<b>1943</b> Horizon Blue Cross Blue Shldnj P.O. # 300014 Dental	\$3,031.10 Vend Total \$3,031.10 P
<b>Y097</b> IXL Learning, Inc P.O. # 300123 IXL Service Site License Year1	\$6,199.00 Vend Total \$6,199.00
<b>1271</b> NASSP P.O. # 300118 Student Council/Honor Society	\$480.00 Vend Total \$480.00
<b>1254</b> Nat Assoc Of School Nurses P.O. # 300136 21-22 Membership	\$148.50 Vend Total \$148.50
<b>B537</b> Nemos Family Restaurant P.O. # 300142 Pizza 7-28-2022	\$207.44 Vend Total \$207.44
<b>1906</b> Nj Assoc Of Designated Persons P.O. # 300116 2022-2023 Membership	\$125.00 Vend Total \$125.00
<b>1927</b> Nj School Boards Association P.O. # 300114 NJSBA 2022-2023 Dues	\$2,385.45 Vend Total \$2,385.45
<b>2452</b> NJ School Buildings & Grounds Associatio P.O. # 300119 Membership Renewal McGonagle	\$500.00 Vend Total \$500.00
<b>3270</b> NJASA- NJ Association of School Administ P.O. # 300104 DUES	\$1,909.00 Vend Total \$1,909.00
<b>2770</b> Northeast Electrical Services P.O. # 300145 Service Call Sparking Pole	\$666.56 Vend Total \$666.56
<b>2391</b> Notable, Inc. - Kami Limited P.O. # 300102 Service	\$700.00 Vend Total \$700.00
<b>3010</b> OnScene Technologies P.O. # 300106 Service	\$1,060.00 Vend Total \$1,060.00
<b>U630</b> Panoramic Window and Door systems, Inc P.O. # 300100 Window Project	\$118,061.00 Vend Total \$118,061.00 P
<b>K990</b> ParentSquare, Inc. P.O. # 300105 Service	\$2,750.00 Vend Total \$2,750.00

<b>Z799</b> Petty Cash / Kathleen Fox P.O. # 300019 Petty cash	\$150.00 Vend Total \$150.00
<b>1450</b> Pitney Bowes Global Financial Services L P.O. # 300020 Postage rental	\$215.55 Vend Total \$215.55 P
<b>H325</b> ReadyRefresh by Nestle P.O. # 300146 5 gallon Wataer bottles	\$132.93 Vend Total \$132.93
<b>1195</b> Ricoh/Ikon Office Services P.O. # 300015 Copier lease	\$2,287.72 Vend Total \$2,287.72 P
<b>G991</b> RLI Surety P.O. # 300103 Bond	\$975.00 Vend Total \$975.00
<b>H918</b> SchoolPass P.O. # 300110 Service	\$1,304.00 Vend Total \$1,304.00
<b>1064</b> Senior Travel Service P.O. # 300131 Deposit Echo Hill 10/11/22	\$250.00 Vend Total \$250.00
<b>2108</b> Stone Harbor Board Of Educatio P.O. # 300134 Reimburse McKenna 7/7-7/14 P.O. # 300140 Reimburse Summer Bus -Weed	\$825.00 Vend Total \$75.00 \$750.00
<b>Total for batch =</b>	<b>\$332,575.54</b>

RESOLUTION NO. \_\_\_\_\_  
**Resolution Directing the Distribution of the  
Avalon Board of Education  
Net Returned Surplus Funds Held In Trust by the**

**ATLANTIC & CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JIF**

**WHEREAS**, the Avalon Board of Education, hereinafter referred to as BOARD, participated as a member district of the Atlantic & Cape May Counties Association of School Business Officials JIF, hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 2016, 2017 and/or 2018, and

**WHEREAS**, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., and

**WHEREAS**, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership, and

**WHEREAS**, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

**WHEREAS**, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

**WHEREAS**, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, and

**WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, and

**WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year, and

**WHEREAS**, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

Dollar amounts of Surplus by FUND Fiscal Year

Released by the FUND's Board of Trustees – Valued as of June 30, 2021 Financial Position

<u>Fund Fiscal Year</u>	<u>Total FUND Release</u>	<u>BOARD's Share</u>
July 1, 2016 to June 30, 2017	\$200,000	\$
July 1, 2017 to June 30, 2018	\$100,000	\$
July 1, 2018 to June 30, 2019	\$400,000	\$
<b>Subtotal Current Distribution</b>	<b>\$700,000</b>	<b>\$0</b>
Aggregate Excess Loss Contingency Fund (Optional Distribution)	\$862,691	\$1,667
<b>Total Distribution Available</b>	<b>\$1,562,691</b>	<b>\$1,667</b>

, and

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,
2. Direct the FUND to apply the BOARD's share to the BOARD's 2022-2023 premium in the FUND fiscal year (N.J.A.C. 11:15-4.21(e)) (current FUND members only),
3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, 3 & 4 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution as follows (check the one box that applies):

- Forward a check in the full amount to the BOARD – please sign and return the enclosed payment voucher with your executed resolution.
- Apply the full amount to the BOARD's 2022-2023 Fund Year premium (current FUND members only) – please sign and reduce the amount from your first installment net due.
- Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.
- Distribute the **Total Distribution Available** amount among options 1, 2 & 3 as follows providing the necessary documentation noted previously per selected Options:

Option 1 - \$ \_\_\_\_\_, Option 2 - \$ \_\_\_\_\_, Option 3 - \$ \_\_\_\_\_.

BY: 

TITLE: Business Admin

DATE: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINS: \_\_\_\_\_

# Atlantic & Cape May Counties School Business Officials Joint Insurance Fund

P.O. BOX 449  
MARLTON, NEW JERSEY 08053

(856) 446-9100

Pay To : Avalon BOE  
 Address : 235 Ocean Dr Avalon, NJ 08202  
 Taxpayer Identification # : 21-6000/20 Purchase Order #: \_\_\_\_\_

**NOTE: All Bills Must Be Properly Certified Before Payment**

DATE	ITEMS	TOTAL
	Return of Surplus	1667 <sup>-</sup>
<b>TOTAL OF THIS BILLING</b>		<b>\$</b>

**Claimants Certification and Declaration**

I do solemnly declare and certify under the penalties of law that the within bill is correct in all it's particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount stated therein is justly due and owing and that the amount charged is a reasonable one. I further certify that I am and Equal Opportunity Employer and that I have complied with the Affirmative Action regulations issued by the New Jersey Department of the Treasury.

Vendor's Signature [Signature] Title Business admin Date 8/17/22

**OFFICERS CERTIFICATION**

I, having the knowledge of the facts, certify that the materials and supplies have been received or the services rendered; this certification being based on signed delivery slips or other reasonable procedures

Signature: \_\_\_\_\_  
 Title: *Executive Director Representative*

APPROPRIATIONS OR ACCOUNTS CHARGED		PAYMENT AUTHORIZED
Prior year return of surplus	\$	Payment approved at a meeting on
		Date:
		Paid Check #
		PAYMENT RECORD



# Middle Township Public Schools

ADMINISTRATION BUILDING

216 South Main Street

Cape May Court House, New Jersey 08210-2499

PHONE: (609)465-1800 ext. 3103

FAX (609)465-7058

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Dr. Diane S. Fox, School Business Administrator/Board Secretary

July 25, 2022

TO: CMC SPECIAL SERVICES SCHOOL DISTRICT, WEST CAPE MAY BOE, WILDWOOD BOE, CMC TECHNICAL SCHOOL DISTRICT, UPPER TWP SCHOOL DISTRICT, DENNIS TWP SCHOOL DISTRICT, WOODBINE SCHOOL DISTRICT, CAPE MAY CITY BOE, AVALON BOE, STONE HARBOR BOE,CMCSSSD BOE, SOMERS POINT BOE AND GREATER EGG HARBOR BOE

RE: COOPERATIVE AGREEMENT FOR PLUMBING SERVICES  
2022/2023 SCHOOL YEAR

We have approved the Plumbing Services bid to, Northeast Plumbing Services, which was awarded at our Board meeting, on Thursday, July 21, 2022. A copy of the bid proposal from the awarded service company is attached.

Please remember that you must have approval by your Board to participate in this Cooperative Pricing Agreement with Middle Township Board of Education and your Board must also approve a resolution awarding the contract for this service.

Please feel free to contact me at (609)465-1800 Ext. 3105, or through email [waltonv@middletp.k12.nj.us](mailto:waltonv@middletp.k12.nj.us) if you have any questions.

Sincerely,

Vicki A Walton  
Assistant Supervisor of Accounts  
Assistant Board Secretary



To be completed and signed below.

Return with Bid

Middle Township Board of Education, Wildwood Board of Education, West Cape May Board of Education, Cape May County Special Services School District, Upper Township School District and Cape May County Technical School District, Dennis Township School District, Cape May City School District, Woodbine School District, Avalon School District, Stone Harbor School District, Greater Egg Harbor and Somers Point School Districts

COOPERATIVE PRICING SYSTEM
216 SOUTH MAIN STREET
CAPE MAY COURT HOUSE, NJ 08210

BID PROPOSAL
PLUMBING SERVICES

July 1, 2022 to June 30, 2023

The undersigned does hereby propose to furnish all labor required for services on behalf of the Dennis Township School District (DT), CMC Technical School District (CMCTSD), Upper Township BOE (UTBOE), CMC Special Services (CMCSS), Wildwood BOE (WBOE), West Cape May BOE (WCMBOE), Cape May City (CMC), Woodbine School District (WSD), Avalon (ABOE), Stone Harbor (SHBOE), Greater Egg Harbor BOE (GEHBOE), Somers Point BOE (SPBOE) and Middle Township BOE (MTBOE) Cooperative Pricing System (CPS), acting through its Lead Agency, the Middle Township Board of Education, during the fiscal year from July 1, 2022 to June 30, 2023 at the rates listed below. The labor costs shall include all other charges including insurance, permits, wages, fringe benefits, etc. All prices quoted must be net of all federal, state and municipal sales and excise taxes and include the cost of delivery and shipping for materials. If the materials to be supplied are designated by brand name, an alternative brand shall be considered if of equal quality.

The undersigned does hereby further propose to furnish all supplies, equipment and materials at a cost not to exceed 15% over wholesale. Included in the costs are the charges for transportation, delivery, assembly, etc. All invoices must have copies of receipts from wholesalers indicating the price for parts and components.

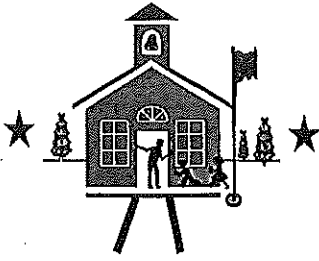
The undersigned does hereby also declare that it has read all documents referenced on the attached "Instructions to Bidders", including the General Conditions and bidder agrees to abide by such terms and conditions. The undersigned hereby bids the following prices for plumbing services, supplies and equipment as requested:

Journeyman \$ 116.00 per hour regular time
Apprentice \$ 45.00 per hour regular time

Supplies, equipment and materials at 15% over bidder's documented wholesale cost.

The undersigned acknowledges that this Bid Proposal is made subject to acceptance by the UTBOE, CMBOE, CMCTSD, CMCSS, WBOE, WCMBOE, CMC, WSD, DTSD, ABOE, SHBOE, GEHBOE, SPBOE and the MTBOE CPS within sixty (60) days of the date of the opening Bids and may not be withdrawn within that time.

FEDERAL ID #: 26-2372328
COMPANY: Northeast Plumbing Services, LLC
ADDRESS: 402 Airport Dr., Williamstown, NJ 08094
PHONE: 856-262-2305 FAX: 856-262-2307 EMAIL: Nick\_Edelmanjr@northeastsservices.org
DATE: 5/31/2022
BIDDER REP: Nicholas C. Edelman IV, Member
SIGNATURE: [Handwritten Signature]



# Middle Township Public Schools

ADMINISTRATION BUILDING  
216 South Main Street  
Cape May Court House, New Jersey 08210-2499  
PHONE: (609)465-1800 ext. 3104  
FAX (609)465-7058

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Diane S. Fox, School Business Administrator/ Board Secretary

July 25, 2022

TO: CMC SPECIAL SERVICES SCHOOL DISTRICT, WEST CAPE MAY BOE, WILDWOOD BOE, CMC TECHNICAL SCHOOL DISTRICT, UPPER TWP SCHOOL DISTRICT, DENNIS TWP SCHOOL DISTRICT, WOODBINE SCHOOL DISTRICT, CAPE MAY CITY BOE, AVALON BOE, STONE HARBOR BOE, SOMERS POINT BOE, GREATER EGG HARBOR BOE

RE: COOPERATIVE AGREEMENT FOR ELECTRICIAN SERVICES  
2022/2023 SCHOOL YEAR

We have approved the Electrician Services bid to, Northeast Electrical Services, LLC, which was awarded at our Board meeting, on Thursday, July 21, 2022. A copy of the bid proposal from the awarded service company is attached.

Please remember that you must have approval by your Board to participate in this Cooperative Pricing Agreement with Middle Township Board of Education and your Board must also approve a resolution awarding the contract for this service.

Please feel free to contact me at (609)465-1800 Ext. 3105, or through email [waltonv@middletp.k12.nj.us](mailto:waltonv@middletp.k12.nj.us) if you have any questions.

Sincerely,

Vicki A Walton  
Assistant Supervisor of Accounts  
Assistant Board Secretary

To be completed and signed below.

Return with Bid

Middle Township Board of Education, Wildwood Board of Education, West Cape May Board of Education, Cape May County Special Services School District, Upper Township School District and Cape May County Technical School District, Dennis Township School District, Cape May City School District, Woodbine School District, Avalon and Stone Harbor School Districts, Greater Egg Harbor School District and Somers Point School District

COOPERATIVE PRICING SYSTEM  
216 SOUTH MAIN STREET  
CAPE MAY COURT HOUSE, NJ 08210

**BID PROPOSAL**  
**ELECTRICIAN SERVICES**

July 1, 2022 to June 30, 2023

The undersigned does hereby propose to furnish all labor required for electrician services on behalf of the Dennis Township School District (DT), CMC Technical School District (CMCTSD), Upper Township BOE (UTBOE), CMC Special Services (CMCSS), Wildwood BOE (WBOE), West Cape May BOE (WCMBOE), Cape May City (CMC), Woodbine School District (WSD), Avalon (ABOE), Stone Harbor (SHBOE), Greater Egg Harbor (GEHBOE), Somers Point (SPBOE) and Middle Township BOE (MTBOE) Cooperative Pricing System (CPS), acting through its Lead Agency, the Middle Township Board of Education, during the fiscal year from July 1, 2022 to June 30, 2023 at the rates listed below. The labor costs shall include all other charges including insurance, permits, wages, fringe benefits, etc. All prices quoted must be net of all federal, state and municipal sales and excise taxes and include the cost of delivery and shipping for materials. If the materials to be supplied are designated by brand name, an alternative brand shall be considered if of equal quality.

*The undersigned does hereby further propose to furnish all supplies, equipment and materials at a cost not to exceed 15% over wholesale. Included in the costs are the charges for transportation, delivery, assembly, etc. All invoices must have copies of receipts from wholesalers indicating the price for parts and components.*

The undersigned does hereby also declare that it has read all documents referenced on the attached "Instructions to Bidders", including the General Conditions and bidder agrees to abide by such terms and conditions. The undersigned hereby bids the following prices for electrician services, supplies and equipment as requested:

Journeyman \$ 108.00 per hour regular time

Apprentice \$ 35.00 per hour regular time

Supplies, equipment and materials at 10 % over bidder's documented wholesale cost.

The undersigned acknowledges that this Bid Proposal is made subject to acceptance by the UTBOE, CMBOE, CMCTSD, CMCSS, ABOE, SHBOE, WBOE, WCMBOE, CMC, WSD, GEHBOE, SPBOE and the MTBOE CPS within sixty (60) days of the date of the opening Bids and may not be withdrawn within that time.

FEDERAL ID #: 20-5197054

COMPANY: Northeast Electrical Services, LLC

ADDRESS: 402 Airport Dr., Williamstown, NJ 08094

PHONE: 856-262-2306 FAX: 856-262-2307 EMAIL: Elmer\_Wolf@northeastservices.org

DATE: 5/31/2022

BIDDER REP: Elmer Wolf, Member

