

**AVALON
BOARD OF EDUCATION**

AGENDA

September 21, 2022

Regular

Board of Education Meeting

**AVALON BOARD OF EDUCATION
32ND STREET AND OCEAN DRIVE
AVALON, NJ 08202**

AGENDA

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in *The Press of AC*. Additionally notice was posted on the Avalon School website.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

_____ Mr. Richardson _____ Mrs. Scarpa _____ Mrs. Schiela

_____ Mrs. Schwartz _____ Mrs. Binder _____ Mrs. Walters

ATTENDANCE

_____ Mrs. Fox _____ Ms. Fiori _____ Dr. Murtaugh

IV. MINUTES

It is recommended that the Board of Education approve the minutes and executive minutes of the meeting held August 17, 2022. **(see drive)**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

A. Monthly Reports

A Budget Summary and Monthly transfer report for September, 2022 are presented for review. **(see financial Reports file)**

B. Transfers

It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for July & August 2022: **(see pages 7-9)**

V. FOR YOUR INFORMATION –

VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT - (See pages 4-6)

VII. BOARD OF EDUCATION BUSINESS

- Old Business
- New Business
- Committee Reports

VIII. PUBLIC COMMENT

Members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. Issues that have not previously been considered through administrative channels shall not be considered by the Board. Comments will be considered and a response may be forthcoming if and when appropriate. The Board requests that all members of the public, be mindful of the rights of other individuals when speaking. If you choose to comment about staff, the Board does not endorse those comments nor will the Board be held liable for comments that are made by the public about staff members and that should a staff member consider your comments defamatory, that staff member retains all rights to pursue any legal remedies against the person making the comment.

IX. EXECUTIVE SESSION

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.

X. RESUMPTION OF PUBLIC PORTION OF MEETING

XI. ADJOURNMENT

Avalon CSA September 21, 2022

Policy

- A. Motion to accept the Chief School Administrator's Harassment, Intimidation, and Bullying Report for August, 2022.
- B. Motion to affirm the Chief School Administrator's Harassment, Intimidation, and Bullying Report for July, 2022.
- C. Motion to approve the 2022-2023 Remote Learning Plan.
- D. Motion to approve the following facility requests:

Requested By	Date(s)	Time	Room Requested	Purpose
Avalon History Center	Thursday September 22, 2022	5:00pm- 8:30pm	Gym	Lecture and Film
Avalon History Center	Saturday October 1, 2022	9:30am- 11:30am	Multi-Purpose Room	Lecture and Film
Avalon History Center	Friday September 2, 2022	2:30pm- 4:30pm	Multi-Purpose Room	Performance
Avalon History Center	Thursday January 12, 2023	5:00pm- 7:30pm	Multi-Purpose Room	Film and Zoom Lecture
Avalon Library	Saturday July 8, 2023	6:00pm- 9:30pm	Gym	Broadway Review Musical Performance
Avalon Library	Saturday July 15, 2023	2:00pm- 10:00pm	Gym	Broadway Review Musical Performance
Avalon Library	Monday September 19, 2022	5:00pm- 7:30pm	Multi-Purpose Room	Flower Arranging
Avalon Library	Saturday March 18, 2023	12:00pm- 2:30pm	MPR/Gym/Music Room	Irish Dancers

- E. Motion to approve attendance at the following trainings and programs:

Event	Date(s)	Location	Registration Fees	Mileage & Travel	Employee Name
Atlantic/Cape May County SAC meetings	10/13/22 12/8/22 2/9/23 4/20/23 6/8/23	ACCC Mays Landing	N/A	TBD	Alanna Smallwood

Avalon CSA September 21, 2022

Dis(RU)pt Trauma Conference/Girls on the brink	09/29/22	Virtual	\$65.00	N/A	Alanna Smallwood
NJ DOE Commissioner's Convocation	10/6/22	Stockton University-Galloway, NJ	None	TBD	Kathleen Fox
NJSLA Science Testing Committee	10/24 10/25 10/27 10/28/22	Princeton, NJ and Virtual	None-Committee pays Sub fees	None	Catherine Krause
NJ School Boards Association Convention	10/24/22-10/26/22	Atlantic City, NJ	\$2,200	TBD	Kathleen Fox Linda Fiori Board Members
IAQ- Indoor Air Quality	11/4/22	Camden County Vo-Tech	N/A	TBD	Jason McGonagle
School IPM Training	1/13/23	Camden County Vo-Tech	N/A	TBD	Jason McGonagle

F. Motion to approve the following field trips:

Destination	Group	Date(s)	Time	Trip Cost	Transportation Cost not to Exceed	Total Cost
Echo Hill	7th Grade	10/11/22-10/14/22	Overnight	\$379.00 per student	\$2,000	\$6,560
Cape May County Peer Leadership Conference	Peer Leadership Team (TBD)	11/18/22	9:00am-1:00pm	\$200	\$500	\$700
Middle Township High School Visit	8th Grade	10/3/22	9:30-11:30am	N/A	N/A	N/A

Personnel

- E. Motion to appoint Matthew Andris as coordinator of the Spanish Club for the 2022-2023 school year at a stipend rate of \$40.00 per hour not to exceed 1 hour per week.
- F. Motion to approve, upon the recommendation of the Superintendent, the retirement of Greta Gilhooley, effective January 1, 2023.

Avalon CSA September 21, 2022

- G. Motion to approve, upon the recommendation of the Superintendent, the retirement of Karen Lauth, effective January 1, 2023.

Informational/Discussion

- a. Enrollment Report
- b. Substitute Orientation (Attached)
- c. 5th Grade Orientation (Attached)
- d. Facility Updates: Windows and Garden
- e. Pre-K Meet and Greet
- f. School Opening Recap
- g. Cross Country Schedule

September Events

Back to School Night

PTC Social

Run for the Fallen AV Hero Marker ETA: 1:24pm

PTC Beach Movie

Cross Country vs. Wildwood Catholic @Avalon

Cross Country @North Wildwood

Stone Harbor School Update- Dr. Murtaugh

Avalon Board of Education
End date 7/31/2022

Transfers by Transfer Number
Start date 7/1/2022

TR#	Transfer Description	Amount	To Account	From Account
2278	07/01/22 July transfer	1,030.00	11-000-251-340-0 Purchased Technical Services	11-000-291-270-0 Health Benefits
2279	07/01/22 July transfer	700.00	11-000-219-390-0 Other Purch Prof & Tech Serv	11-000-219-600-0 Supplies and Materials
2294	07/01/22 July transfer	1,000.00	11-190-100-500-0 Other Purchased Services	11-190-100-320-0 Purchased Prof-Ed Services
2295	07/01/22 July transfer	1,250.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-213-600-0 Supplies and Materials
		1,000.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-216-320-0 Purchased Prof-Ed Services
		1,500.00	11-000-213-300-0 Purchased Prof & Tech Services	11-000-219-600-0 Supplies and Materials
2296	07/01/22 July transfer	6,500.00	11-000-230-339-0 Other Professional Services	11-000-230-100-0 Personnel Services - Salaries
2305	07/01/22 July transfer	2,760.00	11-402-100-600-0 Supplies and Materials	11-402-100-500-0 Other Purchased Services
2320	07/01/22 * CARRY OVER *	1,811.54	11-000-213-600-0 Supplies and Materials	- - - -
		321.46	11-000-218-600-0 Supplies and Materials	- - - -
		66.80	11-000-222-600-0 Supplies and Materials	- - - -
		100.00	11-000-223-500-0 Other Purchased Services	- - - -
		142.50	11-000-251-340-0 Purchased Technical Services	- - - -
		1,300.00	11-000-262-420-0 Cleaning, Repair & Maint Serv	- - - -
		1,264.88	11-000-262-610-0 General Supplies	- - - -
		54.03	11-000-270-390-0 Other Purch Prof & Tech Serv	- - - -
		20,850.00	11-000-291-290-0 Other Employee Benefits	- - - -
		4,311.70	11-190-100-610-0 General Supplies	- - - -
		298.44	11-190-100-610-T Technology Supplies	- - - -
		1,429.00	12-000-400-896-0 Asses Debt Service SDA Funding	- - - -
		0.79	13-422-100-610-0 General Supplies	- - - -
		274.82	20-001-100-610-0 General Supplies	- - - -
		270.98	20-489-100-600-0 Instructional supplies	- - - -
		284.00	20-489-100-800-0 Other Objects	- - - -
		482.13	20-489-200-600-0 Non Instructional supplies	- - - -
2322	07/01/22 ARP Accel Learn Coach	11.00	20-488-100-600-0 Supplies	- - - -
		34,475.00	20-488-200-100-0 Salaries	- - - -
		15,514.00	20-488-200-200-0 Benefits	- - - -
		25,083.00	20-489-100-100-0 Salaries	- - - -
2323	07/01/22 ARP Accel Learn Coach	843.00	20-489-100-600-0 Instructional supplies	- - - -
		376.00	20-489-100-800-0 Other Objects	- - - -

Avalon Board of Education

Transfers by Transfer Number

Start date 7/1/2022

End date 7/31/2022

TR#	Transfer Description	Amount	To Account	From Account
2323	07/01/22 ARP Accel Learn Coach	6,324.00	20-489-200-100-0 Salaries	- - - -
		750.00	20-489-200-500-0 Other Purchased Services	- - - -
		42.00	20-489-200-600-0 Non Instructional supplies	- - - -
2324	07/01/22 ARP Beyond School Day	34,250.00	20-490-100-100-0 Salaries	- - - -
		2,550.00	20-490-100-600-0 Supplies	- - - -
		2,000.00	20-490-200-500-0 Other Purchased Services	- - - -
		1,200.00	20-490-200-600-0 Supplies and Materials	- - - -
2325	07/01/22 ARP Mental Health	1,500.00	20-491-100-600-0 Supplies	- - - -
		30,000.00	20-491-200-100-0 Salaries	- - - -
		13,500.00	20-491-200-200-0 Benefits	- - - -
2327	07/01/22 Adj Grant	1,994.18	- - - -	20-485-100-100-0 Salaries
2328	07/01/22 IDEA GRANT	2,900.00	20-250-100-500-0 Other Purchased Services	- - - -
		800.00	20-250-100-600-0 Instructional Supplies	- - - -
		6,226.00	20-250-200-300-0 IDEA PART B	- - - -
2329	07/01/22 IDEA GRANT	5,368.00	- - - -	20-250-200-500-0 Other Purchased Services
		307.00	- - - -	20-250-200-600-0 IDEA PART B
2331	07/01/22 IDEA GRANT	648.00	20-251-200-300-0 Purchased Prof & Tech Services	- - - -

235,664.25 Report Total

Avalon Board of Education

Transfers by Transfer Number

Start date 8/1/2022 End date 8/31/2022

TR#	Transfer Description	Amount	To Account	From Account
2315	08/01/22 August transfer	275.00	11-000-240-800-0 Other Objects	11-000-240-600-0 Supplies and Materials
2316	08/01/22 AUGUST TRANSFER	107.00	13-422-100-610-0 General Supplies	13-422-100-101-0 Salaries of Teachers
2319	08/01/22 August transfers	2,071.00	11-000-270-518-0 Contr Serv-SpEd Stu-ECS & CTSA	11-000-291-270-0 Health Benefits
2329	08/01/22 IDEA GRANT	5,368.00	- - - -	20-250-200-500-0 Other Purchased Services
		307.00	- - - -	20-250-200-600-0 IDEA PART B
2337	08/01/22 August transfers	206.00	11-000-219-390-0 Other Purch Prof & Tech Serv	- - - -
		110.00	11-000-221-104-0 Salaries of Other Prof Staff	- - - -
		122.00	11-190-100-610-T Technology Supplies	- - - -
		206.00	- - - -	11-000-219-600-0 Supplies and Materials
		110.00	- - - -	11-000-221-320-0 Purchased Prof-Ed Services
		122.00	- - - -	11-190-100-610-0 General Supplies
		9,004.00	Report Total	

Starting date 8/30/2022 Ending date 8/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F31906	08/30/22		1371	Avalon Board Of Ed Payroll		26,052.08
F31907	08/30/22		1341	Avalon Boe P/r Agency		1,970.69

Fund Totals

10	General Fund	\$796.62
11	General Current Expense	\$13,566.21
20	Special Revenue Fund	\$2,161.28
70	Internal Service Fund	\$8,475.92
71	Fund 71	\$3,022.74
	Total for all checks listed	\$28,022.77

Prepared and submitted by:


Board Secretary

8/30/22
Date

Starting date 9/15/2022 Ending date 9/15/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F31908	09/15/22		1371	Avalon Board Of Ed Payroll		112,313.62
F31909	09/15/22		1341	Avalon Boe P/r Agency		8,575.40

Fund Totals

10	General Fund	\$6,205.72
11	General Current Expense	\$85,483.48
20	Special Revenue Fund	\$1,404.04
60	Enterprise Fund	\$1,576.65
70	Internal Service Fund	\$23,196.39
71	Fund 71	\$3,022.74
	Total for all checks listed	\$120,889.02

Prepared and submitted by:


Board Secretary

9/15/22
Date

Batch Number	1	Current Payments	\$237,172.06	Batch Total
2591	Adams, Gutierrez & Lattiboudere, LLC		\$1,499.00	Vend Total
	P.O. # 300162 Prof Services July 2022		\$1,499.00	PO Total
1060	Admin Partners		\$150.00	Vend Total
	P.O. # 300002 Monitoring		\$150.00 P	PO Total
1481	American School Counselor Asoc		\$129.00	Vend Total
	P.O. # 300171 22-23 Membership Smallwood		\$129.00	PO Total
1232	Amerihealth Ins Co Of Nj		\$86,324.06	Vend Total
	P.O. # 300001 Health Insurance		\$86,324.06 P	PO Total
1561	Aqua Treat, Inc		\$200.00	Vend Total
	P.O. # 300003 Service		\$200.00 P	PO Total
1938	Atlantic Electric		\$29,024.94	Vend Total
	P.O. # 300004 Electric		\$29,024.94 P	PO Total
2109	Cape May Co Special Services		\$2,900.00	Vend Total
	P.O. # 300006 ESY		\$2,900.00	PO Total
1037	Casa Payroll Service		\$292.00	Vend Total
	P.O. # 300009 Payroll		\$292.00 P	PO Total
1413	CDW Government, Inc		\$788.06	Vend Total
	P.O. # 300160 Chromebox		\$788.06	PO Total
2710	CDW-G		\$393.99	Vend Total
	P.O. # 200418 Supplies - Nurse printer		\$393.99	PO Total
1167	Cm3 Building Solutions		\$27,958.67	Vend Total
	P.O. # 300007 Phone service		\$169.17 P	PO Total
	P.O. # 300125 Maintenance Service Agreement		\$25,224.00 P	PO Total
	P.O. # 300165 Service Work		\$2,094.50 P	PO Total
	P.O. # 300176 Chiller repair		\$471.00 P	PO Total
2657	CMCSSSD		\$2,439.60	Vend Total
	P.O. # 300163 July& August ESY Transportatio		\$2,439.60	PO Total
1211	Coles Music Service		\$1,545.76	Vend Total
	P.O. # 200426 Supplies-Todd Welcz		\$1,545.76	PO Total
1697	Comcast		\$141.29	Vend Total
	P.O. # 300010 Cable sevice		\$141.29 P	PO Total
1837	Comcast Business		\$803.35	Vend Total
	P.O. # 300011 Internet service		\$803.35 P	PO Total
B398	Crisis Prevention Institute		\$400.00	Vend Total
	P.O. # 300172 Membership Alanna Smallwood		\$200.00 P	PO Total

Batch Number	1	Current Payments	\$237,172.06	Batch Total
B398		Crisis Prevention Institute	\$400.00	Vend Total
	P.O. # 300173	Membership Fee Maura Coskey	\$200.00 P	PO Total
1997		Flex Facts-Grant Benefits Solu	\$25.00	Vend Total
	P.O. # 300013	FSA Fees	\$25.00 P	PO Total
K060		Garrison Architects	\$2,053.00	Vend Total
	P.O. # 300101	Window Replacement Project	\$2,053.00 P	PO Total
2430		General Chemical	\$229.44	Vend Total
	P.O. # 300149	Dial soap pump bottles	\$229.44	PO Total
2159		Genesis Educational Services	\$350.00	Vend Total
	P.O. # 300154	SchoolPass interface	\$350.00	PO Total
B058		Henry Schein, Inc. dba Henry Schein Medi	\$251.76	Vend Total
	P.O. # 200819	Health and Trainer Supplies	\$251.76	PO Total
1932		Home Depot Credit Services	\$69.49	Vend Total
	P.O. # 300159	Light bulbs	\$69.49	PO Total
1943		Horizon Blue Cross Blue Shldnj	\$1,517.74	Vend Total
	P.O. # 300014	Dental	\$1,517.74 P	PO Total
M547		Lotus Connect LLC	\$1.70	Vend Total
	P.O. # 200821	Health and Trainer Supplies	\$1.70	PO Total
1335		Lucid Software Inc	\$600.00	Vend Total
	P.O. # 300164		\$600.00	PO Total
2028		Middle Twp Board Of Education	\$8,079.90	Vend Total
	P.O. # 300016	Tuition	\$8,079.90 P	PO Total
2770		Northeast Electrical Services	\$1,031.63	Vend Total
	P.O. # 300177	Service call 8/15 new outlet	\$1,031.63	PO Total
1787		Pogue, Inc	\$75.00	Vend Total
	P.O. # 300158	Substance test	\$75.00	PO Total
1195		Ricoh/ikon Office Services	\$1,203.86	Vend Total
	P.O. # 300015	Copier lease	\$1,143.86 P	PO Total
	P.O. # 300175	Cloud Services	\$60.00 P	PO Total
1116		Schuler Security, Inc	\$395.00	Vend Total
	P.O. # 300167	Prof Services Horn Strobe	\$395.00	PO Total
1940		South Jersey Gas	\$6,085.08	Vend Total
	P.O. # 300022	Gas usage	\$6,085.08 P	PO Total
1978		Staples Advantage	\$653.36	Vend Total
	P.O. # 300155	Labels & Ink/Toner	\$653.36	PO Total

Batch Number	1	Current Payments	\$237,172.06	Batch Total
1139		Stockton College -Sri/ettc	\$437.00	Vend Total
	P.O. #	300137 I&RS Training 9/1/22	\$437.00	PO Total
2108		Stone Harbor Board Of Educatio	\$49,580.85	Vend Total
	P.O. #	300023 Tuition	\$40,500.00	P PO Total
	P.O. #	300024 Interlocal Agreement	\$8,799.60	P PO Total
	P.O. #	300157 McKenna 8/1-8/15/22	\$281.25	P PO Total
1329		Sun Life Assurance Co	\$165.15	Vend Total
	P.O. #	300025 Life Insurance	\$165.15	P PO Total
1099		Tree To Tree Extreme, Llc	\$276.00	Vend Total
	P.O. #	200537 Field Trip - summer	\$276.00	PO Total
2018		Troxell Communications, Inc	\$3,501.47	Vend Total
	P.O. #	300111 Service	\$3,501.47	PO Total
V322		Woodbine Board of Education	\$1,969.91	Vend Total
	P.O. #	300026 Interlocal agreement	\$1,969.91	P PO Total
M677		Wyebot, Inc	\$3,630.00	Vend Total
	P.O. #	300127 Wyebot wifi monitoring/network	\$3,630.00	PO Total
Total for Report =			\$237,172.06	