

**AVALON
BOARD OF EDUCATION**

AGENDA

November 16, 2022

Regular

Board of Education Meeting

**AVALON BOARD OF EDUCATION
32ND STREET AND OCEAN DRIVE
AVALON, NJ 08202**

AGENDA

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in *The Press of AC*. Additionally notice was posted on the Avalon School website.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

_____ Mr. Richardson _____ Mrs. Scarpa _____ Mrs. Schiela

_____ Mrs. Schwartz _____ Mrs. Binder _____ Mrs. Walters

ATTENDANCE

_____ Mrs. Fox _____ Ms. Fiori _____ Dr. Murtaugh

IV. MINUTES

It is recommended that the Board of Education approve the minutes and executive minutes of the meeting held October 19, 2022. **(see drive)**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

A. Monthly Reports

A Budget Summary and Monthly transfer report for November, 2022 are presented for review. **(see financial Reports file)**

B. Transfers

It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for September, 2022 and October 2022: **(see pages7-8)**

C. Board Secretary Report

Board Secretary’s Reports, for the month of September, 2022 pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of November 16, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:23-16.10 (a)1. (see **Financial Reports file**)

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September, 2022 as follows:

Increase \$ Decrease \$0

_____ November 16, 2022
Linda Fiori Date

D. Treasurers Report

Treasurer’s Report in accordance with 18A:17-36 and 18A: 17-9 for the month of September 2022. The Treasurer’s Report and Secretary’s Report are in agreement for the month of September 2022. (see **Financial Reports file**)

E. Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Avalon Board of Education certifies that as of November 16, 2022 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. WARRANTS

It is recommended that the Board of Education approve the following:

- Warrant paid on 9/30/22
- Payroll paid on 10/28/22
- Vendor bill list for November 2022
- Authorize the Business Administrator to pay any additional bills due and owing for October, 2022 and may transfer funds as necessary so that no line item is over expended. A list of bills paid and transfers made will be presented at the next board meeting.

(see pages 9-13)

G. Inventory Deletions

It is recommended that the Board of Education approve the Inventory Deletions list for the FY 2021-2022. **(See page)**

V. FOR YOUR INFORMATION –

VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT - (See pages 4-6)

VII. BOARD OF EDUCATION BUSINESS

- Old Business
- New Business
- Committee Reports

VIII. PUBLIC COMMENT

Members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. Issues that have not previously been considered through administrative channels shall not be considered by the Board. Comments will be considered and a response may be forthcoming if and when appropriate. The Board requests that all members of the public, be mindful of the rights of other individuals when speaking. If you choose to comment about staff, the Board does not endorse those comments nor will the Board be held liable for comments that are made by the public about staff members and that should a staff member consider your comments defamatory, that staff member retains all rights to pursue any legal remedies against the person making the comment.

IX. EXECUTIVE SESSION

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.

X. RESUMPTION OF PUBLIC PORTION OF MEETING

XI. ADJOURNMENT

Avalon CSA November 16, 2022

Policy

- A. Motion to accept the Chief School Administrator’s Harassment, Intimidation, and Bullying Report for October, 2022.
- B. Motion to affirm the Chief School Administrator’s Harassment, Intimidation, and Bullying Report for September, 2022.
- C. Motion to approve the stipend rate of _____ for the position of Athletic Program Coordinator.
- D. Motion to approve the Comprehensive Maintenance Plan and the M-1 for the 2022-2023 school year as attached.
- E. Motion to approve the Nursing Services Plan for 2022-2023 as attached.
- F. Motion to rescind, revise, or adopt the following policies and regulations:

Policy/Reg. #	Reading	Policy/Regulation Title
P 5141.10	Second	Face Coverings (October 2021) (Rescind)
P & R 5141.10	Second	Face Coverings (October 2022) (Revised)
5131.1	Second	Harassment, Intimidation, and Bullying (June 2011) (Rescind)
5131.1	Second	Harassment, Intimidation, and Bullying (October 2022) (Revised)

- G. Motion to approve the following field trips for the 2022-2023 school year:

Destination	Group	Date(s)	Time	Trip Cost	Transportation Cost not to Exceed	Total Cost
Philadelphia Museum of Art	Grades 4 and 5	Friday, February 24, 2023	7:45am-3:45pm	\$400	\$1540	\$1,940
Longwood Gardens	Grades 7 and 8	Friday, May 12, 2023	7:45am-3:45pm	\$400	\$1540	\$1,940

Avalon CSA November 16, 2022

H. Motion to approve the following facility requests:

Requested By	Date(s)	Time	Room Requested	Purpose
Avalon Library	Mondays June 26 July 3,17,31 August 14, 21, 2023	9:00am-11:30am	Multi-Purpose Room	Monday Funday
Avalon Library	Tuesdays June 20, 27 July 11,18,25 August 1,8,15,22, 2023	9:00am-11:30am	Multi-Purpose Room	Story Time
Avalon Library	Wednesdays June 25 July 5,12,19,26 August 2,9,16, 23, 2023	9:00am-12:00pm	Multi-Purpose Room	Arts and Crafts
Avalon Library	Thursdays June 22, 29 July 6,13,20,27 August 3,10,17,24, 2023	9:00am-11:30am	Multi-Purpose Room	Lego Club
Avalon Library	Friday, June 30, 2023	9:00am-11:30am	Multi-Purpose Room	Family Entertainer

I. Motion to approve attendance at the following trainings and programs:

Event	Date(s)	Location	Registration Fees	Mileage & Travel	Employee Name
TechSpo	January 25-27, 2023	Atlantic City, NJ	\$385 per day	TBD	Kathleen Fox Tony Tomasello
End of School year Human Resource Issues	March 15, 2023 9:30am-12:00pm	Virtual	\$150	N/A	Kathleen Fox

Personnel

J. Motion to approve an unpaid FMLA leave of absence for employee #84896240 from December 15 until on or about January 25, 2023.

K. Motion to appoint _____ as a long term substitute from November 17, 2022 to on or about January 25, 2023 at a per diem rate of \$276.01

Avalon CSA November 16, 2022

L. Motion to appoint, upon the recommendation of the Superintendent, _____, to the position of full time teacher of Special Education beginning on or about January 3, 2023 at Step _____ with a salary of _____ as per the negotiated agreement. Position is a vacancy due to retirement.

M. Motion to appoint, upon the recommendation of the Superintendent, _____, to the position of full time teacher of Elementary Education/Basic Skills, beginning on or about January 3, 2023 at Step _____ with a salary of _____ as per the negotiated agreement. Position is a vacancy due to retirement.

N. Motion to approve, upon the recommendation of the Superintendent, the following staff members to serve as Home Instructors on an as needed basis for the 2022-2023 school year at their per diem rate:

Staff
Catherine Krause

O. Motion to approve, upon the recommendation of the superintendent, the following substitute staff members:

Substitutes
Alyssa Reardon

Informational/Discussion

- a. Enrollment Report
- b. Fire Drill: 10/6/2022 @9:15am
- c. Security Drill: 10/28/2022 @11:25; 11:55; 12:25 Cafeteria Active Shooter

Stone Harbor School Update- Dr. Murtaugh

Avalon Board of Education

Transfers by Transfer Number

Start date 9/1/2022 End date 9/30/2022

TR#	Transfer Description	Amount	To Account	From Account
2338	09/01/22 Sept transfer	500.00	11-000-230-585-0 BOE Other Purchased Services	11-000-230-895-0 BOE Membership Dues & Fees
2339	09/01/22 Sept transfer	280.00	70-990-200-500-0 Other Purchased Services	70-990-200-800-0 Other Objects
2340	09/01/22 Sept transfer	2,500.00	11-190-100-610-T Technology Supplies	11-190-100-610-0 General Supplies
2341	09/01/22 Sep transfer	7,500.00	11-190-100-320-0 Purchased Prof-Ed Services	11-190-100-106-0 Other Salaries for Instruction
2346	09/01/22 IDEA Grant	436.00	20-250-200-500-0 Other Purchased Services	- - - -
2355	09/01/22 Sept transfer	13,292.00	11-000-100-565-0 Tuft-County Sp Servi Dist&RDS	11-000-291-270-0 Health Benefits

24,508.00 Report Total

Avalon Board of Education

Transfers by Transfer Number

Start date 10/1/2022 End date 10/31/2022

TR#	Transfer Description	Amount	To Account	From Account
2347	10/01/22 October transfer	1,710.00	70-990-200-500-0 Other Purchased Services	70-990-200-600-0 Supplies and Materials
2348	10/01/22 Oct transfer	500.00	11-402-100-600-0 Supplies and Materials	11-190-100-610-0 General Supplies
2356	10/01/22 Oct transfer	2,000.00	11-000-217-320-0 Purchased Prof-Ed Services	11-000-216-600-0 Supplies and Materials
		5,000.00	11-000-217-320-0 Purchased Prof-Ed Services	11-000-262-420-0 Cleaning, Repair & Maint Serv
		8,614.00	11-000-217-320-0 Purchased Prof-Ed Services	11-000-291-270-0 Health Benefits
		2,000.00	11-000-217-320-0 Purchased Prof-Ed Services	11-213-100-610-0 General Supplies
		1,500.00	11-000-217-320-0 Purchased Prof-Ed Services	11-230-100-610-0 General Supplies
2357	10/01/22 Oct transfer	600.00	11-000-270-503-0 Contr Serv-Aid In Lieu-Pay/Non	11-000-270-512-0 Contr Serv-Oth Home&Sch-Vend
		21,924.00	Report Total	

8

Starting date 9/29/2022 Ending date 9/29/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
D32024	09/29/22		2003	NJ Department Of Treasury	Debt Service Payments	1,429.00

Fund Totals

12	Capital Outlay	\$1,429.00
	Total for all checks listed	\$1,429.00

Prepared and submitted by:


Board Secretary

9/29/22
Date

Starting date 10/28/2022 Ending date 10/28/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F32022	10/28/22		1371	Avalon Board Of Ed Payroll		111,070.76
F32023	10/28/22		1341	Avalon Boe P/r Agency		8,583.29

Fund Totals

10	General Fund	\$6,302.64
11	General Current Expense	\$80,860.08
20	Special Revenue Fund	\$1,404.04
60	Enterprise Fund	\$1,576.65
70	Internal Service Fund	\$26,487.90
71	Fund 71	\$3,022.74
Total for all checks listed		\$119,654.05

Prepared and submitted by:


Board Secretary

10/28/22
Date

Batch Number	1	Current Payments	\$103,755.55	Batch Total
3073		ALBERTSONS	\$476.85	Vend Total
	P.O. # 300236	Supplies	\$476.85	PO Total
1561		Aqua Treat, Inc	\$200.00	Vend Total
	P.O. # 300003	Service	\$200.00 P	PO Total
1938		Atlantic Electric	\$18,661.62	Vend Total
	P.O. # 300004	Electric	\$18,661.62 P	PO Total
L554		Brown, Don	\$108.00	Vend Total
	P.O. # 300239	10/5 10/24 XC official	\$108.00	PO Total
2109		Cape May Co Special Services	\$1,022.84	Vend Total
	P.O. # 300028	One to One Aide agreemnt	\$1,022.84 P	PO Total
1771		Cape May County Herald	\$456.00	Vend Total
	P.O. # 300231	Ad 3x8 Jobs	\$456.00	PO Total
1037		Casa Payroll Service	\$349.10	Vend Total
	P.O. # 300009	Payroll	\$349.10 P	PO Total
1167		Cm3 Building Solutions	\$169.16	Vend Total
	P.O. # 300007	Phone service	\$169.16 P	PO Total
F994		Denise McLaughlin	\$1,080.00	Vend Total
	P.O. # 300029	Transportation	\$1,080.00 P	PO Total
C397		Flaghouse Inc	\$207.40	Vend Total
	P.O. # 200801	Physical Education Supplies	\$207.40	PO Total
1997		Flex Facts-Grant Benefits Solu	\$25.00	Vend Total
	P.O. # 300013	FSA Fees	\$25.00 P	PO Total
1928		Ford Scott & Associates, Llc	\$12,000.00	Vend Total
	P.O. # 300012	Audit	\$12,000.00 P	PO Total
2910		Go Teach Consultants, LLC	\$1,500.00	Vend Total
	P.O. # 300121	Professional Development 11/9	\$1,500.00	PO Total
1241		Kast Distributors, Inc	\$3,518.35	Vend Total
	P.O. # 300237	Oct food purchases	\$3,518.35	PO Total
2028		Middle Twp Board Of Education	\$8,079.90	Vend Total
	P.O. # 300016	Tuition	\$8,079.90 P	PO Total
1884		Nasco Education LLC	\$36.68	Vend Total
	P.O. # 300213	Art supplies	\$36.68	PO Total
W622		Northeast Plumbing Services	\$464.00	Vend Total
	P.O. # 300132	replace cracked bottle fillers	\$464.00	PO Total

Batch Number	1	Current Payments	\$103,755.55	Batch Total
V510		Palmentieri, Alex	\$54.00	Vend Total
	P.O. #	300244 10/26 XC meet official	\$54.00	PO Total
1450		Pitney Bowes Global Financial Services L	\$215.55	Vend Total
	P.O. #	300020 Postage rental	\$215.55 P	PO Total
1195		Ricoh/ikon Office Services	\$20.00	Vend Total
	P.O. #	300027 Cloud subscription	\$20.00 P	PO Total
1608		School Health	\$431.13	Vend Total
	P.O. #	200823 Health and Trainer Supplies	\$431.13	PO Total
2169		School Specialty, LLC	\$181.90	Vend Total
	P.O. #	300214 Art Supplies	\$181.90	PO Total
1204		State Of Nj	\$214.00	Vend Total
	P.O. #	300241 BFCE Registration Fee	\$214.00	PO Total
2108		Stone Harbor Board Of Educatio	\$51,508.35	Vend Total
	P.O. #	300023 Tuition	\$40,500.00 P	PO Total
	P.O. #	300024 Interlocal Agreement	\$8,799.60 P	PO Total
	P.O. #	300240 Reimburse McKenna 10/16-10/31	\$937.50 P	PO Total
	P.O. #	300242 Reimburse for XC Site Supervis	\$60.00 P	PO Total
	P.O. #	300245 Reimburse for Payschools	\$1,211.25 P	PO Total
1329		Sun Life Assurance Co	\$80.78	Vend Total
	P.O. #	300025 Life Insurance	\$80.78 P	PO Total
1973		Tony'S Produce	\$296.40	Vend Total
	P.O. #	300238 Oct Food supplies	\$296.40	PO Total
O957		Treen, Buddy	\$108.00	Vend Total
	P.O. #	300243 Cross Country 9/26, 10/21	\$108.00	PO Total
K001		Wildwood School District	\$320.63	Vend Total
	P.O. #	300230 Cross country	\$320.63	PO Total
V322		Woodbine Board of Education	\$1,969.91	Vend Total
	P.O. #	300026 Interlocal agreement	\$1,969.91 P	PO Total
Total for Report =			\$103,755.55	

Avalon BOE
Inventory Deletions
FY 2021-2022

Avalon BOE
Inventory Deletions
FY 2021-2022

System No.	Bldg	Floor	Room	Class	Tag #	QTY	Description	Manufacturer	Month Acq	Yr Acq	Life	Acq Cost	Acc Depr.	Undepr.	Curr Annual Depr.	Proj Annual Depr.	Salvage	
31	001	1	208	46	684	1	CART SAMSUNG SERIES 5 CHROMEBOOK 30 UNITS		0	2013	5	\$12,870	\$11,583	\$1,287	\$2,574	\$1,287	\$0	
47	001	1	208	46	511	1	CART BRETFORD PWRSYNC FOR IPAD W/ 3 - BLDL IPAD 2 BLK W/LFI 16GB APP 10PK		0	2011	5	\$20,036	\$20,036	\$0	\$0	\$0	\$0	\$0
56	001	1	211	48	33	1	LOT 8 STUDENT MICROSCOPES		0	1999	10	\$0	\$0	\$0	\$0	\$0	\$0	\$0
102	001	1	9007	45	85	1	AUXILIARY PA SYSTEM W/ 2-4 WAY SPEAKERS		0	2006	6	\$6,000	\$5,700	\$0	\$0	\$0	\$300	\$300
150	001	1	9013	51	133	1	OVEN CONVECTION 4 LEG BASE SS	GARLAND	0	2006	15	\$5,000	\$3,642	\$1,108	\$317	\$316	\$250	