

**AVALON
BOARD OF EDUCATION**

AGENDA

March 15, 2023

Regular

Board of Education Meeting

**AVALON BOARD OF EDUCATION
32ND STREET AND OCEAN DRIVE
AVALON, NJ 08202**

AGENDA

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Avalon Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in *The Press of AC*. Additionally notice was posted on the Avalon School website.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

_____ Mrs. Binder _____ Mr. Richardson _____ Mrs. Scarpa

_____ Mrs. Schwartz _____ Mr. Wolf _____ Mrs. Walters

ATTENDANCE

_____ Mrs. Fox _____ Ms. Fiori _____ Dr. Murtaugh

IV. MINUTES

It is recommended that the Board of Education approve the minutes and executive minutes of the meeting held February 15, 2023. **(see drive)**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

A. Monthly Reports

A Budget Summary and Monthly transfer report for March, 2023 are presented for review. **(see financial Reports file)**

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B. Transfers

It is recommended that the Board of Education approve, upon recommendation of the Chief School Administrator, the following transfers of funds for February 2023: **(see page 9)**

C. Board Secretary Report

Board Secretary's Report, for the month of January 2023, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of March 15, 2023, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:23-16.10 (a)1. **(see financial Reports file)**

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending February, 2023 as follows:

Increase \$0	Decrease	\$0
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Linda Fiori

March 15, 2023

Date

D. Treasurers Report

Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of January, 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of January, 2023. **(see financial Reports file)**

E. Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Avalon Board of Education certifies that as of March 15, 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. WARRANTS

It is recommended that the Board of Education approve the following:

- Warrant paid on 1/31/23
- Warrant paid on 2/1/23 year end payroll adjustment
- Payroll paid on 2/28/23 & 3/15/23
- Vendor bill list for March, 2023
- VOID CK#20503 to Huber Locksmith \$1,250 wrong amount
- VOID CK#20023 Cape Music Educators, Inc \$50 never sent
- Authorize the Business Administrator to pay any additional bills due and owing for March, 2023 and may transfer funds as necessary so that no

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line item is overexpended. A list of bills paid and transfers made will be presented at the next board meeting. (see pages 10-16)

G. Rescind Contract

It is recommended that the Board of Education rescind approval of the tuition contract with East Mountain School, HMH, Carrier Clinic for 1 student for the 2022-2023 School year commencing 7/6/22 in the amount of 83,332.20.

G. 2023-2024 BUDGET RESOLUTION

It is recommended that the Board of Education approve, by roll call vote, the following:

BE IT RESOLVED to approve the 2023-2024 school district budget for submission to the County Office as Follows:

<u>BUDGET</u>	<u>LOCAL</u>	<u>TAX LEVY</u>
General Fund	\$4,234,505	3,140,268
Special Revenue Fund	19,900	0.
Debt Service	0	0.
TOTAL	\$4,257,405	\$3,140,268

BE IT FURTHER RESOLVED that the Board of Education sets \$6,750 as the maximum for travel expenses.

The amount established for the 2022-23 was \$6,750. The amount expended for 2022/23 currently is \$5,270.51.

Pursuant to the provisions of NJAC 6A:23A-7.3(b) The Avalon Board of Education authorizes an annual maximum amount per employee not to exceed \$1,500 for regular business travel only for which prior Board approval is not required.

H. Meeting Date

It is recommended that the Board of Education approve to hold the 2023/24 Public Hearing on the Budget and regular monthly meeting on May 3, 2023 at 4pm at the Avalon School.

V. FOR YOUR INFORMATION –

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT - Pages 5-8

VII. BOARD OF EDUCATION BUSINESS

- Old Business
- New Business
- Committee Reports

VIII. PUBLIC COMMENT

Members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. Issues that have not previously been considered through administrative channels shall not be considered by the Board. Comments will be considered and a response may be forthcoming if and when appropriate. The Board requests that all members of the public, be mindful of the rights of other individuals when speaking. If you choose to comment about staff, the Board does not endorse those comments nor will the Board be held liable for comments that are made by the public about staff members and that should a staff member consider your comments defamatory, that staff member retains all rights to pursue any legal remedies against the person making the comment.

IX. EXECUTIVE SESSION

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.

X. RESUMPTION OF PUBLIC PORTION OF MEETING

XI. ADJOURNMENT

Avalon CSA March 15, 2023

Policy

- A. Motion to revise or adopt the following policies or regulations:

Policy/Reg. #	Reading	Policy/Regulation Title
5141.9	First	Management of Pediculosis

- B. Motion to accept the Chief School Administrator’s Harassment, Intimidation, and Bullying Report for February, 2023.
- C. Motion to affirm the Chief School Administrator’s Harassment, Intimidation, and Bullying Report for January, 2023.
- D. Motion to approve the 2023-2024 District Professional Development Plan as attached.

- E. Motion to approve the following facility requests:

Requested By	Date(s)	Time	Room Requested	Purpose
Avalon Players	Saturday May 27, 2023	8:30am- 12:30pm	Gym and Music Room	Audition Workshop
Avalon Library	Thursday July 6, 2023	2:00pm- 4:00pm	Multi-Purpose Room	Laughing Yoga Presentation
Avalon Library	Wednesday May 10, 2023	4:30pm- 6:30pm	Multi-Purpose Room	Italian Culture Meeting
Avalon Library	Wednesday June 14, 2023	4:30pm- 6:30pm	Multi-Purpose Room	Italian Culture Meeting
Avalon Library	Wednesday July 12, 2023	4:30pm- 6:30pm	Multi-Purpose Room	Italian Culture Meeting
Avalon Library	Wednesday August 9, 2023	4:30pm- 6:30pm	Multi-Purpose Room	Italian Culture Meeting
Avalon Library	Wednesday June 28, 2023	6:00pm- 7:30pm	Multi-Purpose Room	Stress Less College Admissions Lecture
Avalon Library	Tuesday April 18, 2023	5:00pm- 8:30pm	MPR, Stage/Sound Equip	Films (replaced 4-11-23 request)

Avalon CSA March 15, 2023

Avalon Library	Thursday September 28, 2023	5:00pm- 8:00pm	Multi-Purpose Room	Read to a Therapy Dog
Avalon Library	Saturday October 21, 2023	9:00am- 11:30am	Multi-Purpose Room	Family Event
Avalon Library	Friday November 24, 2023	9:00am- 11:30am	Multi-Purpose Room	Mrs Claus Story Time
Avalon Library	Saturday December 30, 2023	10:00am- 12:30pm	Multi-Purpose Room	Happy Noon Year's Eve(almost)

F. Motion to approve attendance at the following trainings and programs:

Event	Date(s)	Location	Registration Fees	Mileage & Travel	Employee Name
NJ School Buildings and Grounds Association Atlantic Chapter Meetings	April 26, 2023 May 31, 2023 June 28, 2023 ½ day PM	Linwood, NJ	N/A	TBD	Jason McGonagle
Building Neuroresilience	Self Paced	Virtual	\$349	N/A	Shawna Mulford
NJASA Spring Leadership Conference	May 17 & 18 2023	Atlantic City, NJ	N/A	N/A	Kathleen Fox

G. Motion to approve the following field trips:

Destination	Group	Date(s)	Time	Trip Cost	Transportation Cost not to Exceed	Total Cost
The Sperlak Gallery	Grades 7 & 8	Friday May 12, 2023	9:30am- 1:30pm	\$250	N/A	\$250
The Harriet Tubman Museum	Grade 8	Friday June 2, 2023	9:30am- 11:30am	\$250	N/A	\$250

H. Motion to approve the Before and After School program from 7:00am-8:30am and 3:30-5:30pm based on the school calendar for the 2023-2024 school year at the rates listed below to be held at the Stone Harbor School for all students in grades Pre-K3- 6th grade. This program includes busing to and from the Avalon School for Pre-K and 5th-8th grade students.

Session	Rate
Morning 7:00-8:30	\$10
Afternoon 3:30-5:30	\$10
Both Sessions Same Day	\$15
Drop Ins	\$20
Late Pick Up Fee (after 5:30pm)	\$5 per 15 minutes late

- I. Motion to approve the 2023-2024 BSA/ASA Handbook as attached.

Personnel

- J. Motion to approve, upon the recommendation of the superintendent, the following staff for professional development payment for workshops attended on Saturday, March 25, 2023 at a rate of \$40 per hour not to exceed 8 hours as per the negotiated agreement.

Name
Deb Bossuyt
Cecilia Fox-O'Rourke

- K. Motion to approve Brittney Stahl for reimbursement for the following graduate school courses as per the negotiated agreement:

PSY 5006 - *Foundations of Theory and Practice for Applied Behavior Analysis*
 PSY 7708- *Basic Foundations of Applied Behavior Analysis*

- L. Motion to approve, upon the recommendation of the superintendent, Tom Marshall, as Head Baseball Coach for the 2022-2023 school year at a rate of \$40 per hour not to exceed 90 hours.

Avalon CSA March 15, 2023

- M. Motion to approve, upon the recommendation of the superintendent, Juan Vazquez, as Head Softball Coach for the 2022-2023 school year at a rate of \$40 per hour not to exceed 90 hours.

- N. Motion to approve, upon the recommendation of the superintendent, William Dooner, as Assistant Baseball Coach for the 2022-2023 school year at a rate of \$40 per hour not to exceed 90 hours.

- O. Motion to approve, upon the recommendation of the superintendent, Grace Steele, as Assistant Softball Coach for the 2022-2023 school year at a rate of \$40 per hour not to exceed 90 hours.

- P. Motion to approve, upon the recommendation of the superintendent, the following summer school staff for the 2023 summer school program at the rates listed:

Name	Position	Rate
Catherine Krause	Teacher	Per Diem
Deb Bossuyt- 3 weeks Cecilia Fox-O'Rourke- 2 weeks	Nurse	Per Diem

Informational/Discussion

- a. Enrollment Report
- b. Fire Drill: 2/9/23 @11:00am
- c. Security Drill: 2/28/23 @10:30am Bomb Threat with Shelter in Place
- d. Summer Office Calendar
- e. Think Day Competition
- f. 8th Grade Dialogue
- g. All Star Basketball
- h. Wellness Committee
- i. Gifted and Talented Committee
- j. 3rd and 4th grade Basketball

Stone Harbor School Update- Dr. Murtaugh

Avalon Board of Education

Transfers by Transfer Number

Start date 2/1/2023

End date 2/28/2023

TR#	Transfer Description	Amount	To Account	From Account
2375	02/01/23 Feb transfers	2,000.00	11-190-100-890-0 Miscellaneous Expenditures	11-190-100-610-0 General Supplies
2376	02/01/23 Feb transfer	1,500.00	11-190-100-890-0 Miscellaneous Expenditures	11-190-100-610-0 General Supplies
2377	02/01/23 Feb transfer	132.00	11-190-100-500-0 Other Purchased Services	11-190-100-610-0 General Supplies
2378	02/01/23 Feb transfer	3,000.00	11-000-270-512-0 Contr Serv-Oth Home&Sch-Vend	11-000-291-270-0 Health Benefits
2379	02/01/23 Feb transfer	27,700.00	11-000-291-241-0 Other Retirement Contrib-PERS	11-000-291-270-0 Health Benefits
2385	02/01/23 Feb transfer	51,252.00	11-000-100-566-0 Tuition to Priv School Hand NJ	- - - -
		2,389.00	11-000-240-105-0 Salary Secr & Clerical Assist	- - - -
		1,180.00	11-402-100-100-0 Personnel Services - Salaries	- - - -
		2,389.00	- - - -	11-000-240-800-0 Other Objects
		51,252.00	- - - -	11-000-291-270-0 Health Benefits
		1,180.00	- - - -	11-190-100-610-0 General Supplies
2380	02/28/23 Feb transfer	4,000.00	11-402-100-600-0 Supplies and Materials	11-000-291-270-0 Health Benefits
		147,974.00	Report Total	

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Starting date 1/31/2023 Ending date 1/31/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
D32217	01/31/23		2109	Cape May Co Special Services		1,800.00
D32218	01/31/23		2003	Nj Department Of Treasury		1,428.00

Fund Totals

11	General Current Expense	\$1,800.00
12	Capital Outlay	\$1,428.00
	Total for all checks listed	\$3,228.00

Prepared and submitted by:


Board Secretary

1/31/23
Date

Starting date 2/1/2023

Ending date 2/1/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F32219	02/01/23		1341	Avalon Boe P/r Agency		350.27

Fund Totals

11	General Current Expense	\$350.27
	Total for all checks listed	\$350.27

Prepared and submitted by:


Board Secretary

2/1/23
Date

Starting date 2/28/2023

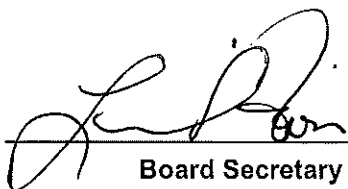
Ending date 2/28/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F32220	02/28/23		1371	Avalon Board Of Ed Payroll		110,758.62
F32221	02/28/23		1341	Avalon Boe P/r Agency		8,599.92

Fund Totals

10	General Fund	\$5,654.24
11	General Current Expense	\$84,174.23
20	Special Revenue Fund	\$1,404.04
60	Enterprise Fund	\$1,576.65
70	Internal Service Fund	\$23,526.64
71	Fund 71	\$3,022.74
Total for all checks listed		\$119,358.54

Prepared and submitted by:


 Board Secretary

2/28/23
 Date

Starting date 3/15/2023

Ending date 3/15/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F32222	03/15/23		1371	Avalon Board Of Ed Payroll		112,119.89
F32223	03/15/23		1341	Avalon Boe P/r Agency		8,705.41
F32224	03/15/23		1986	State Of NJ Div Of Pensions		74,499.00

Fund Totals

10	General Fund	\$5,722.06
11	General Current Expense	\$159,528.86
20	Special Revenue Fund	\$1,404.04
60	Enterprise Fund	\$1,576.65
70	Internal Service Fund	\$24,069.95
71	Fund 71	\$3,022.74
	Total for all checks listed	\$195,324.30

Prepared and submitted by:


Board Secretary

3/15/23
Date

Batch Number	1	Current Payments	\$178,341.09	Batch Total
1561	Aqua Treat, Inc		\$200.00	Vend Total
	P.O. # 300003	Service	\$200.00 P	PO Total
1493	Atlantic Coast Alarm, Inc		\$339.00	Vend Total
	P.O. # 300370	Alarm maintenance	\$339.00	PO Total
1938	Atlantic Electric		\$15,525.07	Vend Total
	P.O. # 300004	Electric	\$15,525.07 P	PO Total
2091	Borough of Avalon		\$2,437.34	Vend Total
	P.O. # 300017	Water service	\$2,437.34 P	PO Total
1708	Broadway Workshop		\$1,245.00	Vend Total
	P.O. # 300357	Feild Trip	\$1,245.00	PO Total
1485	Broadway.Com Group Sales		\$1,624.50	Vend Total
	P.O. # 300311	Field Trip	\$1,624.50 P	PO Total
1616	Bureau Of Education & Research		\$279.00	Vend Total
	P.O. # 300255	Professional Dev.	\$279.00	PO Total
2109	Cape May Co Special Services		\$2,173.60	Vend Total
	P.O. # 300005	Itinerant services	\$600.00 P	PO Total
	P.O. # 300028	One to One Aide agreemnt	\$1,573.60 P	PO Total
1037	Casa Payroll Service		\$352.80	Vend Total
	P.O. # 300009	Payroll	\$352.80 P	PO Total
1167	Cm3 Building Solutions		\$169.17	Vend Total
	P.O. # 300007	Phone service	\$169.17 P	PO Total
F994	Denise McLaughlin		\$360.00	Vend Total
	P.O. # 300029	Transportation	\$360.00 P	PO Total
1701	Educational Consortium		\$199.50	Vend Total
	P.O. # 300388	e rate	\$199.50	PO Total
S928	Ellen Labrecque		\$1,000.00	Vend Total
	P.O. # 300317	Author	\$1,000.00	PO Total
1997	Flex Facts-Grant Benefits Solu		\$25.00	Vend Total
	P.O. # 300013	FSA Fees	\$25.00 P	PO Total
J971	GameTime C/O MRC		\$1,588.62	Vend Total
	P.O. # 300283	Swing - Supplies	\$1,588.62	PO Total
1943	Horizon Blue Cross Blue Shldnj		\$1,257.87	Vend Total
	P.O. # 300014	Dental	\$1,257.87 P	PO Total
1239	Huber Locksmith		\$800.00	Vend Total
	P.O. # 300287	Doors/Locks	\$800.00	PO Total

Batch Number	1	Current Payments	\$178,341.09	Batch Total
1241	Kast Distributors, Inc		\$4,408.44	Vend Total
	P.O. # 300386	Kitchen Supplies	\$4,408.44	PO Total
1766	Kelly Mccorristin		\$20.40	Vend Total
	P.O. # 300373	Travel Expense	\$20.40	PO Total
2028	Middle Twp Board Of Education		\$12,115.81	Vend Total
	P.O. # 300016	Tuition	\$8,079.90 P	PO Total
	P.O. # 300375	Transportation	\$4,035.91 P	PO Total
B537	Nemos Family Restaurant		\$298.00	Vend Total
	P.O. # 300383	Pizza 2/21/23	\$298.00	PO Total
R919	Northeastern University - School Health		\$448.00	Vend Total
	P.O. # 300369	PD - Nurses	\$448.00	PO Total
U630	Panoramic Window and Door systems, Inc		\$66,790.00	Vend Total
	P.O. # 300100	Window Project	\$66,790.00 P	PO Total
B045	Paul Dal Santo		\$156.98	Vend Total
	P.O. # 300376	Travel Expense	\$156.98	PO Total
H936	Pineland Construction LLC		\$60.00	Vend Total
	P.O. # 300031	Monthly rental	\$60.00 P	PO Total
H325	ReadyRefresh by Nestle		\$174.15	Vend Total
	P.O. # 300397	Water	\$174.15	PO Total
1195	Ricoh/ikon Office Services		\$21.00	Vend Total
	P.O. # 300027	Cloud subscription	\$21.00 P	PO Total
2108	Stone Harbor Board Of Educatio		\$52,585.28	Vend Total
	P.O. # 300023	Tuition	\$40,500.00 P	PO Total
	P.O. # 300024	Interlocal Agreement	\$8,799.60 P	PO Total
	P.O. # 300371	Amazon - Lockdown Supplies	\$147.68 P	PO Total
	P.O. # 300392	Basketball - Dal Santo	\$3,138.00 P	PO Total
1329	Sun Life Assurance Co		\$77.19	Vend Total
	P.O. # 300025	Life Insurance	\$77.19 P	PO Total
Z315	The Crafty Chef Academy LLC		\$373.50	Vend Total
	P.O. # 300378	Crafty Chef	\$373.50	PO Total
1973	Tony'S Produce		\$322.20	Vend Total
	P.O. # 300385	Kitchen supplies	\$263.10	PO Total
	P.O. # 300400	Kitchen Supplies	\$59.10 P	PO Total
1757	Wifi Integrators For Innovatio		\$8,943.76	Vend Total
	P.O. # 300310	Technical	\$8,943.76	PO Total

Batch Number	1	Current Payments	\$178,341.09	Batch Total
V322	Woodbine Board of Education		\$1,969.91	Vend Total
	P.O. # 300026 Interlocal agreement		\$1,969.91 P	PO Total
Total for Report =			\$178,341.09	
